

Borough of Alburtis

Meeting Minutes

February 22, 2023

The February 22, 2023, meeting of Borough Council was called to order by Council President Ron DeIaco at 7:00 p.m. in the Borough Hall, 260 Franklin Street, Alburtis, PA.

Council members in attendance:

Ron DeIaco	Chad Atkins	Steve Hill	Mehmet Birtek
John Aleszczyk	Hector Moss		

Associates of Alburtis in attendance:

Dave Knerr, Solicitor	Sharon Trexler, Borough Manager	Kathleen Palmer, Mayor
Stephen Nemeth, Assistant Borough Manager	Jeff Ott, Engineer	Scott Linde

Visitors in attendance: Gary DeRoner Steve Werley Ashlynn Rivera
Stephen Kauffman Christina Kauffman Sherri Oels
Thomas 22 Ultra 5708402270

PUBLIC COMMENT – No comment by public.

MAYOR’S REPORT – No mayor’s report.

MEETING MINUTES OF FEBRUARY 8, 2023 – Hector Moss made a motion to approve the Minutes of January 11, 2023, Mehmet Birtek 2nd and a unanimous vote followed.

BILLS FOR PAYMENT – FEBRUARY 22, 2023 – John Aleszczyk questioned the reason for hometown banner Sharon mentioned one went missing. John Aleszczyk asked about the camera fee, Sharon mentioned that the one camera for the parking lot needed to be repaired. Hector Moss made a motion to pay the bills of February 22, 2023, Chad Atkins 2nd, a unanimous vote followed.

FISCAL CONSULTANT’S REPORT – Hector Moss made a motion to accept the Fiscal Consultant’s Report, Chad Atkins 2nd and a unanimous vote followed.

ADMINISTRATION

Linde Corporation – Jeff Ott and Scott Linde were available for questions in relation to payments to Linde Corp for Chestnut Circle Project. John Aleszczyk said he had 3 basic questions, wanted to know how they got the calculations to get to the 116,506.50 number shown on request. Second question linear feed is 20% percent higher than originally quoted. Third question was about traffic control, why the cost just for signs. Jeff Ott mentioned removed 10% retainage fee, Jeff Ott believes there are a few items that were not approved for payment yet. John Aleszczyk wanted to know why the numbers were so far off in regard to the linear feed. Jeff Ott mentioned that there were two inlets that needed to be relocated due to a water main conflict which caused the need to be relocated. John Aleszczyk mentioned that he doesn’t recall seeing anybody conducting traffic control, all he remembers seeing was signs. Jeff Ott mentioned that he will talk to his construction observer to see what was done, and remembers seeing signs and workers would move traffic along as needed. Hector Moss made a motion to pay Linde Corp, Mehmet Birtek 2nd and John Aleszczyk was opposed, rest of council were in favor of motion.

Council Vacancy- Council conducted public interviews of Christina Kauffman and Ashlynn Rivera. Upon interview questions. Steve Hill requested for a motion to be made to the floor on the candidate. Chad made motion for Ashlynn Rivera and Hector Moss 2nd Ashlynn Rivera, John Aleszczyk made motion for Christina Kauffman. Steve Hill mention that we need a roll call vote. Hector Moss- Ashlynn, Chad Atkins- Ashlynn,

Mehmet Birtek- Ashlynn, John Aleszczyk- Christina, Ron DeIaco- Ashlynn, Steve Hill- Ashlynn. 5-1 in favor of Ashlynn was the vote tally.

Resolution 2023-13- Hector Moss made the motion to appoint Ashlynn Rivera to council. Chad Atkins 2nd and a unanimous vote followed.

Draft ordinance- Dave Knerr summarized the ordinance; committee will coordinate with other organizations throughout the borough to coordinate programs. Overall plan is that council would still have to approve all plans related to park and recreation; sponsorship programs. One item for notice was that commission has spending power similar to the borough manager without needing approval of council. Draft is intended for discussion not voting on tonight. Hector Moss mentioned that he mentioned reached out to vendors already, wanted to know if he should pause on organizing at the moment? Dave Knerr mentioned for the moment yes and that he would like Hector to get him a list of names that would be needed to add to the commission so he can draft up the resolutions.

Resolution No. 2023-5- APPOINTING ONE VOTING DELEGATE AND TWO ALTERNATE VOTING DELEGATES TO THE TAX COLLECTION COMMITTEE FOR THE LEHIGH COUNTY TAX COLLECTION DISTRICT- Chad Atkins made the motion to accept the resolution, Mehmet Birtek 2nd and a unanimous vote followed.

Resolution No. 2023-6- APPOINTING THE BOROUGH ZONING OFFICER AND ASSISTANT ZONING OFFICER. Mehmet Birtek made the motion to accept the resolution, Chad Atkins 2nd and a unanimous vote followed.

Resolution No. 2023-7- FILLING A VACANCY IN THE OFFICE OF MEMBER OF THE BOROUGH OF ALBURTIS PENSION COMMITTEE – Ashlynn Rivera made the motion to accept the resolution, Mehmet Birtek 2nd and a unanimous vote followed.

Resolution No. 2023-8- REAPPOINTING RALPH GAMBLER AND APPOINTING STEPHEN NEMETH TO THE ALBURTIS ENVIRONMENTAL ADVISORY COUNCIL Chad Atkins made the motion to accept the resolution, Ashlynn Rivera 2nd and a unanimous vote followed.

Resolution No. 2023-9- APPOINTING STEPHEN NEMETH TO THE ALBURTIS PLANNING COMMISSION. – Mehmet Birtek made the motion to accept the resolution, Ashlynn Rivera 2nd and a unanimous vote followed.

Resolution No. 2023-10- APPOINTING ONE REPRESENTATIVE AND ONE ALTERNATE TO THE SOUTHWEST LEHIGH STEERING COMMITTEE- Mehmet Birtek made the motion to accept the resolution, Ashlynn Rivera 2nd and a unanimous vote followed.

Resolution No. 2023-11- APPOINTING STEPHEN NEMETH TO THE BOARD OF THE ALBURTIS BOROUGH AUTHORITY. - Chad Atkins made the motion to accept the resolution, Hector Moss 2nd and a unanimous vote followed.

Resolution No. 2023-12- AUTHORIZING STEPHEN NEMETH TO REPRESENT THE BOROUGH ON ADVISORY BODIES TO LEHIGH COUNTY AUTHORITY AND IN MEETINGS OF THE EAST PENN BUSINESS COUNCIL- Chad Atkins made the motion to accept the resolution, Ashlynn Rivera 2nd and a unanimous vote followed.

Maintenance Department

a. Purchase of new mower- four quotes were provided to council, Steve Hill mentioned it would be best to go with the best priced option; Hector Moss made the motion to go with the quote from cans-bilco for 8,461.72, Mehmet Birtek 2nd the motion. a unanimous vote followed.

b. Roadwork plans- a list of road work plans by maintenance was provided to council, Hector Moss made a request for quotes on the projects on the list, order by priority, and wanted to know if we still had the paving machine from Lower Macungie.

Car Magnet- Stephen Nemeth made the request to purchase car magnet that read borough of Alburdis to use while conducting water meter readings. Steve Hill and Hector Moss mentioned they didn't see a problem with us making the purchase.

Borough manager – Sharon Trexler mentioned that wants to allow new borough manager to have vacation, current ordinance had stated had to wait a full year. Hector Moss requested that we take a look at the ordinance and amend it for the next meeting. Steve Hill mentioned that any job normally offers for vacation. Steve Hill and Sharon Trexler recommended that the new ordinance stated two weeks. Hector Moss mentioned that it should match the benefit enrollment timeline of after 90 days. Hector Moss made the motion for ordinance to be voted on at the next council meeting on March 8th, 2023. Chad Atkins 2nd the motion. a unanimous vote followed.

FEMA- NIMS Training Certs, Stephen Nemeth mentioned that its recommended that if NIMS courses 100 and 107 was not completed that they should be. Mehmet mentioned the train accident in Ohio, asking does the community know there is a plan in place. Sharon Trexler mentioned EMA would get involved immediately. Steve Werley mentioned that in his experience as a firefighter, there is no true way to prep for a train derailment, every emergency is different and the best thing for the residents to do is shelter in place when something like a train derailment happens. Steve Hill requested that we talk to our Randy Trexler and ask if there is a plan on file.

Liquid Fuels- notice of payment; no comment was made by members of council.

PPL-information was handed out; no comment was made by members of council.

RCN- franchise Fees was \$12,090.95, no comment was made by members of council.

A motion to adjourn at 8:00 p.m. was made by Chad Atkins, 2nd by Mehmet Birtek and a unanimous vote followed. Meeting minutes were taken and submitted by Sharon Trexler, Borough Manager.