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## **Article II — Definitions**

### **§ 13-201 In General.**

Unless otherwise expressly stated, the following words and phrases, wherever used in these Rules and Regulations, shall be construed to have the meaning indicated in this Article II, whether with or without initial capital letters.

[Ord. 415 10-29-2003]

**§ 13-202 Applicant.**

The term “Applicant” shall mean any individual who applies in writing to the Commission in response to a legally advertised notice of vacancy and/or examination for any position in the Police Department.

[Ords. 415 10-29-2003, 558 12-23-2019, 581 08-30-2023]

**§ 13-203 Borough.**

The term “Borough” shall mean the Borough of Alburdis, Lehigh County, Pennsylvania.

[Ord. 415 10-29-2003]

**§ 13-204 Borough Council.**

The term “Borough Council” shall mean the Borough Council of the Borough.

[Ord. 415 10-29-2003]

**§ 13-205 Borough Manager.**

The term “Borough Manager” shall mean the Borough Manager of the Borough.

[Ords. 415 10-29-2003, 429 12-29-2004, 526 01-28-2015]

**§ 13-206 Certification.**

The term “Certification” shall mean the submission by the Commission to the Borough Council of an appropriate number of names taken from the eligibility list developed by the Commission, at the request of Borough Council.

[Ords. 415 10-29-2003, 496 03-30-2011]

**§ 13-207 Chair.**

The term “Chair” shall mean the Chair of the Commission.

[Ords. 415 10-29-2003, 551 11-14-2018]

**§ 13-208 Commission.**

The term “Commission” shall mean the Civil Service Commission of the Borough of Alburdis, Pennsylvania.

[Ord. 415 10-29-2003]

**§ 13-209 Eligible.**

The term “Eligible” shall mean a person whose name is recorded on a current eligibility list or furlough list.

[Ords. 415 10-29-2003, 496 03-30-2011]

**§ 13-210 Examination.**

The term “Examination” shall mean the series of tests given to applicants to determine their qualifications for a position in the Police Department.

[Ord. 415 10-29-2003]

**§ 13-211 Furlough List.**

The term “Furlough List” shall mean the list containing the names of persons temporarily laid off from positions in the Police Department because of a reduction in the number of officers.

[Ord. 415 10-29-2003]

**§ 13-212 Mayor.**

The term “Mayor” shall mean the Mayor of the Borough.

[Ord. 415 10-29-2003]

**§ 13-213 Police Department.**

The term “Police Department” shall mean the police department of the Borough.

[Ord. 415 10-29-2003]

**§ 13-214 Police Officer.**

The term “Police Officer” shall mean a member of the Police Department who devotes his or her normal working hours to police duty and who is paid a stated salary or compensation for such work by the Borough, *except* that the term shall not include: (1) any special police appointed by the mayor to act in emergencies; (2) any person appointed solely for parking meter enforcement duties; (3) any special school police; (4) any extra police serving from time to time, or on an hourly or daily basis; or (5) any auxiliary policeman appointed under 53 PA. STAT. ANN. §§ 731-736.

[Ord. 415 10-29-2003]

**§ 13-215 Probationer.**

The term “Probationer” shall mean an officer in the Police Department who has been appointed from an eligibility list, but who has not yet completed twelve months of service.

[Ords. 415 10-29-2003, 496 03-30-2011]

**§ 13-216 Reduction in Rank.**

The term “Reduction in Rank” shall mean a change to a lower ranking position of employment with the Police Department, where the employee fulfilled all of the requirements of these Rules and Regulations for both the prior and new position of employment.

[Ord. 415 10-29-2003]

**§ 13-217 Removal.**

The term “Removal” shall mean the permanent separation of a Police Officer from the Police Department.

[Ord. 415 10-29-2003]

**§ 13-218 Rules and Regulations.**

The term “Rules and Regulations” shall mean the Alburdis Police Civil Service Rules and Regulations as set forth in this Chapter.

[Ord. 415 10-29-2003]

**§ 13-219 Secretary.**

The term “Secretary” shall mean the Secretary of the Commission.

[Ords. 415 10-29-2003, 496 03-30-2011]

**§ 13-220 Suspension.**

The term “Suspension” shall mean the temporary separation without pay of a Police Officer from the Police Department.

[Ord. 415 10-29-2003]