

Alburtis Police Officer Application Form — Due May 16, 2025 at 3:30 pm at Borough Hall, 260 Franklin Street, Alburtis, PA 18011

The Borough of Alburtis is an equal opportunity employer. It is the Borough's and the Commission's policy to grant equal employment opportunities to qualified persons without regard to race, religion, color, ancestry, national origin, sex/gender, age, veteran's status, familial status, nonjob-related physical or mental handicap or disability, genetic information, or other legally-protected status (other than legally-recognized preferences or bases for distinguishing among Applicants, such as veteran's preference and the age of persons under age 40). The Borough and the Commission will provide equal opportunities in employment and promotion.

1. Personal Information

- **Full Name** (including prior or alias names):
- **Citizenship:**
- **Place and Date of Birth:**

2. Residence History

- **Current Address:**
- **Past Addresses and Dates (last ten years):**
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3. Contact Information

- **Current Telephone Number(s):**

4. Vehicle Operator Licenses

- **Current License Details** (state, type, number):
- **Have you ever had a motor vehicle license suspended or revoked? If so, provide details:**

5. Education and Employment History

- **Education** (including high school/GED diplomas, degrees, and certifications):
- **Relevant Law Enforcement Experience:**

{You must have worked on-duty as a police officer with criminal law enforcement duties for at least 200 hours in *each* of at least 12 calendar quarters during the 8 year period ending on the application due date for one or more of the types of organizations set forth in paragraphs (A) through (G) below, *of which* there is at least 200 hours of such work in *each_of* at least 4 calendar quarters during the 5 year period ending on the application due date for one or more of the types of organizations set forth in paragraphs (A) through (C) below:

- (A) a police department of a Pennsylvania political subdivision having general police powers;
- (B) the Pennsylvania State Police;
- (C) a Pennsylvania campus police or university police department certified as a criminal justice agency;
- (D) a school police officer of a Pennsylvania school entity or nonpublic school;
- (E) a Pennsylvania airport authority police department;
- (F) a police organization of another U.S. state, territory, or the District of Columbia which is similar to those described in paragraphs (A) through (E) above;
- (G) a military police unit of the United States Armed Forces.}

- **Organization Served:**
Dates of Employment:
List Calendar Quarters with at least 200 hours of service:
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List Calendar Quarters with at least 200 hours of service:

- **Business and Employment History** (since high school, other than Relevant Law Enforcement Experience listed above):

6. Veteran's Preference

- **Are you entitled to Veteran's Preference? If so, please attach proof of both covered service and honorable discharge.**

7. Statutory Rejection Considerations

- **Are you illegally using a controlled substance as defined at 21 U.S.C. § 802?:**

- **Have you been guilty of any crime involving moral turpitude or of infamous or notoriously disgraceful conduct?:**
- **Have you been dismissed from public service for delinquency or misconduct in office?:**
- **Are you affiliated with any group whose policies or activities are subversive to the form of government enumerated in the Constitution and laws of the United States and the Commonwealth of Pennsylvania?:**

8. Essential Job Functions

- **Can you perform the Essential Functions of the position (listed below), with or without reasonable accommodation?:**

Running for several hundred yards;
 Climbing over obstacles;
 Crawling;
 Pushing motor vehicles;
 Pulling or carrying accident, fire, or crime victims;
 Using physical force to apprehend and subdue arrestees;
 Withstanding prolonged exposure (as long as eight hours) to extreme weather conditions;
 Withstanding prolonged periods of standing and sitting;
 Withstanding frequent exposure to stress-producing situations, such as encountering persons injured or killed by accidents, crimes, or suicide;
 Dealing with domestic disputes;
 Dealing with verbal and physical abuse of the Police Officer, including taunts, insults, and threats to the Police Officer, family members, or fellow Police Officers;
 Communicating effectively with individuals suffering from trauma, and communicating with all persons in a professional, courteous manner;
 Operating a motor vehicle for long periods of time;
 Using a firearm effectively;
 Filling out written reports in a clear and concise manner;
 Hearing;
 Walking;
 Using hands to finger, handle, or operate objects, controls, or tools, such as a police car, police radio, VASCAR unit, telephone, handgun and other weapons, handcuffs, breathalyzer, pager, first aid equipment, and a personal computer, including word processing software;
 Reaching with hands and arms;
 Balancing;
 Smelling;
 Stooping and kneeling;
 Seeing, including close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus;
 Working in an environment with a noise level that is generally moderate, although occasionally louder;
 Working near moving mechanical parts;
 Working in high, precarious places;
 Working with explosives;
 Withstanding exposure to wet and/or humid conditions, extreme heat, or extreme cold; and

Withstanding short-term exposure to fumes, airborne particles, toxic or caustic chemicals, and/or vibration.

9. Character References

- **Names, Addresses, and Phone Numbers of Five Character References** (excluding relatives or former employers):
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10. MPOETC Certification

- **Provide proof of your current Certification by the Pennsylvania Municipal Police Officers' Education and Training Commission:**

11. Additional Information

- **Are there any incidents in your life not mentioned otherwise in this application which may reflect upon your suitability to perform the services of a police officer?:**
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All Applicants must have reached their twenty first (21st) birthday by the application due date. Applicants shall, within one (1) year following the date they sign the oath of office as a Police Officer and continuously thereafter, reside within the Borough or within ten (10) air miles of the geographic limits of the Borough.

The information and responses provided in this application are true, correct and complete, and are made under penalty of perjury under the law of the Commonwealth of Pennsylvania. (Cf., 8 PA. CONS. STAT. § 1182; 18 PA. CONS. STAT. § 4904; 42 PA. CONS. STAT. §§ 6202, 6204, 6206.)

X _____
Signature of Applicant

Date: _____