

Borough of Alburtis

Meeting Minutes

December 9, 2020

The December 9, 2020 meeting of Borough Council was called to order by Council President Ron DeIaco at 7:00 p.m. Due to the Coronavirus Pandemic (COVID-19), the meeting was held via video conference. The change in venue was announced on the Borough website and by a posting notice on the Borough Hall doors. The meeting was open to the public where participants could attend the meeting by using an assigned web link and access code.

Council members in attendance:

Ron DeIaco	Steve Hill	Vanessa Taggart	John Aleszczyk
Stephen Kaufman	Kathleen Raines	Hector Vazquez	

Associates of Alburtis in attendance:

Dave Knerr, Solicitor	Kathleen Palmer, Mayor	Sharon Trexler, Borough Manager
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Visitors in attendance: Gary DeRoner Chad Atkins

MAYOR'S REPORT – No Report

MEETING MINUTES OF November 23, 2020 – Vanessa Taggart made a motion to approve the Minutes of November 23, 2020, Kathleen Raines 2nd and a unanimous vote followed.

BILLS FOR PAYMENT – DECEMBER 9, 2020 – Hector Vazquez made a motion to pay the bills of December 9, 2020, Kathleen Raines 2nd and a unanimous vote followed.

TREASURER'S REPORT – Vanessa Taggart made a motion to approve the Treasurer's Report, Steve Hill 2nd and a unanimous vote followed.

ADMINISTRATION

Public Comment – None

2021 Budget - Borough Council thanked Sharon and Tracy for their work on the Budget. The only increase reflected in the Budget is a \$24 per quarter increase to garbage collection. Hector Vazquez made a motion to advertise the Budget, Vanessa Taggart 2nd and a unanimous vote followed.

Winter Storms - Sidewalks – Maintenance Supervisor, Donnie Derr, submitted a list of sidewalks that need to be cleared after plowing. Ron DeIaco made a motion to hire outside sources to clear sidewalks. There was no second to the motion and the motion failed. Council is concerned about the Coronavirus and also the liability for Workers' Compensation.

MRM Trust – Premium Audit Refund – The annual audit was performed on our Workers' Compensation. The audit resulted in a premium refund of \$811.00.

Notice of Solvency Fee – We have received the Notice of Solvency Fee for Calendar Year 2021. We have never elected to do this. Stephen Kaufman made a motion to not pay the Solvency Fee, Steve Hill 2nd and a unanimous vote followed.

Lehigh Valley Planning Commission - Correspondence – LVPC sent their review of a lot consolidation in Lower Macungie Township. Council has no comments at this time.

Resolution No. 2020-9 – Vanessa Taggart made a motion to adopt Resolution No. 2020-9, a Resolution appointing France, Anderson and Basile, P.C. to be the Borough's Independent Auditor for fiscal year 2021. The motion was 2nd by Kathleen Raines and a unanimous vote followed.

Holiday Luncheon – The Borough will not host a Holiday Luncheon this year and Sharon was asked about what to do for the employees. Council agreed that they can order a lunch from somewhere.

AACC Parking Lot – Hector Vazquez questioned whether or not we plow the AACC Lot. We have plowed it in the past. He believes since residents are not allowed to use the lot for snow emergencies, we should not be plowing it. Council agreed and Sharon will let Maintenance know.

SW Comprehensive Plan – The Borough hosted the Comprehensive Plan meetings this year. The meetings will be hosted by Emmaus Borough in 2021.

Covid 19 Grant – Sharon informed Council that she is within \$5,000 to close out the grant. The phone system will be too costly and would cost an additional \$5,000 to add a new modem and have lines dropped to each desk. She is looking into options to stream meetings from the Council room. The new monitors have arrived which allows for all employees to attend virtual meetings at their own desk.

A motion to adjourn at 7:30 p.m. was made by Kathleen Raines, 2nd by Vanessa Taggart and a unanimous vote followed. Meeting minutes were taken and submitted by Sharon Trexler, Borough Manager.

An Executive Session was called at 7:30 for Personnel reasons with no action taken and ended at 8:00.