

Borough of Alburtis
Meeting Minutes
September 10th, 2025

The September 10th, 2025, meeting of Borough Council was called to order by Council President Ron Delaco at 7:00 p.m. in the Borough Hall, 260 Franklin Street, Alburtis, PA. The meeting was also streamed on Zoom.

Attendance:

Council: Ron Delaco, Hector Moss, Ashlynn Rivera, Chad Atkins, Mehmet Birtek (zoom)

Associates: Stephen Nemeth-Borough Manager, Dave Knerr-Solicitor, Kathy Palmer-Mayor, East Penn Press (zoom)

Visitors: Gary DeRoner, Mike Gerhart, Dave Kutzor, Carl Rottenberger, Ray Ricketts, Brooke (zoom), Tom (zoom),

PUBLIC COMMENT:

Dave Kutzor wanted to bring to council and police department's attention about the speeding on franklin street. Mentioned about having a traffic study done, based on the increased traffic from the bridge on church street being out, he believes it may have increased the traffic warranting a potential four way stop sign at the school and franklin. Often when crossing at the intersection he sees traffic moving along quite rapidly. Thinks a traffic study would be well worth it for the location.

MEETING MINUTES of August 27th, 2025:

Hector Moss made a motion to approve the Minutes of August 27th, 2025, Chad Atkins 2nd and a unanimous vote followed. Motion passes 5-0.

Delaco- aye	Moss- aye	Birtek- aye	Atkins- aye	Rivera- aye
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BILLS FOR PAYMENT:

Chad Atkins made a motion to pay the bills, Ashlynn Rivera 2nd and a unanimous vote followed. Motion passes 5-0.

Delaco- aye	Moss- aye	Birtek- aye	Atkins- aye	Rivera- aye
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Reports:

MAYOR'S REPORT:

Mayor report, Steve and I attended the grand opening of the Sensory Village on Saturday, it was a great event for a great new business we are happy to have them in Alburtis.

POLICE REPORT:

Chad Atkins made a motion to approve August Police Report, Ashlynn Rivera 2nd and a unanimous vote followed. Motion passes 5-0.

Delaco- aye	Moss- aye	Birtek- aye	Atkins- aye	Rivera- aye
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TREASURERS REPORT:

Ashlynn Rivera made a motion to accept the August Treasurer's report, Hector Moss 2nd, and a unanimous vote followed. Motion passes 5-0.

Delaco- aye	Moss- aye	Birtek- aye	Atkins- aye	Rivera- aye
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ENGINEERS REPORT:

Chad Atkins made a motion to accept the August Engineer's report, Mehmet Birttek 2nd, and a unanimous vote followed. Motion passes 5-0.

DeIaco- aye	Moss- aye	Birttek- aye	Atkins- aye	Rivera- aye
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New Business:

ORDINANCE 599- AN ORDINANCE REVISING CHAPTER 35 OF THE ALBURTIS CODIFIED ORDINANCES (RELATING TO PROPERTY MAINTENANCE) TO UPDATE THE BASE CODE FROM THE 1996 BOCA NATIONAL PROPERTY MAINTENANCE CODE TO THE 2021 INTERNATIONAL PROPERTY MAINTENANCE CODE OF THE INTERNATIONAL CODE COUNCIL, INC., WITH CERTAIN MODIFICATIONS, TO ESTABLISH MINIMUM MAINTENANCE STANDARDS FOR BASIC EQUIPMENT, LIGHT, VENTILATION, HEATING, SANITATION, AND FIRE SAFETY FOR THE SAFE USE OF EXISTING STRUCTURES IN THE INTEREST OF THE SOCIAL AND ECONOMIC WELFARE OF THE BOROUGH; ADDING PROVISIONS TO THE PROPERTY MAINTENANCE CODE TO REQUIRE CERTAIN PROPERTIES TO INSTALL AND MAINTAIN KEY BOXES TO PERMIT RAPID ENTRY IN THE EVENT OF EMERGENCIES FOR FIREFIGHTING OR LIFE-SAVING PURPOSES IN ORDER TO MINIMIZE CRITICAL DELAYS, INJURIES, AND PROPERTY DAMAGE; PROHIBITING MOST OPEN BURNING AND REGULATING PERMITTED OPEN BURNING; ADDING A NEW CHAPTER 34 TO THE ALBURTIS CODIFIED ORDINANCES (RELATING TO FIRE CODE) TO ADOPT THE 2021 INTERNATIONAL FIRE CODE OF THE INTERNATIONAL CODE COUNCIL, INC., WITH CERTAIN MODIFICATIONS, TO ESTABLISH MINIMUM STANDARDS FOR FIRE PREVENTION, FIRE PROTECTION, LIFE SAFETY, AND SAFE STORAGE AND USE OF HAZARDOUS MATERIALS IN EXISTING STRUCTURES, FACILITIES, AND PROCESSES; ESTABLISHING A FIRE INSPECTION PROGRAM FOR COMMERCIAL STRUCTURES, INCLUDING BIENNIAL INSPECTIONS OF EXISTING STRUCTURES AND A FEE SCHEDULE; RECOGNIZING THE LOWER MACUNGIE FIRE DEPARTMENT AS THE OFFICIAL FIRE SERVICES PROVIDER IN THE BOROUGH; APPOINTING THE CHIEF AND FIRE MARSHAL OF THE LOWER MACUNGIE FIRE DEPARTMENT AS THE BOROUGH FIRE CHIEF AND BOROUGH FIRE MARSHAL; AUTHORIZING A FIRE PROTECTION SERVICES AGREEMENT WITH THE LOWER MACUNGIE FIRE DEPARTMENT; DELETING CODIFIED ORDINANCES CHAPTER 7, ARTICLE III (RELATING TO SPECIAL FIRE POLICE); AUTHORIZING THE MAYOR TO DECLARE LOCAL DISASTER EMERGENCIES; AMENDING CODIFIED ORDINANCES § 7-402 (RELATING TO SALES OF SURPLUS PROPERTY HAVING A SMALL VALUE) TO PERMIT THE SPECIAL PROCEDURES TO BE UTILIZED WHEN THE VALUE OF THE PROPERTY DOES NOT EXCEED \$2,000.00 AND TO AUTHORIZE UTILIZATION OF ONLINE OR ELECTRONIC AUCTIONS; AND ABOLISHING THE PARK AND RECREATION COMMISSION AND DELETING CODIFIED ORDINANCES CHAPTER 4, ARTICLE II (RELATING TO PARK AND RECREATION COMMISSION).

Hector Moss made a motion to approve ordinance 599. Ashlynn Rivera 2nd the motion, and a unanimous vote followed. Motion passes 4-1.

DeIaco- aye	Moss- aye	Rivera- aye	Atkins- nay	Birttek- aye
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AACC request for parade route road closures:

Nicole Steirer represented the AACC in its request for road closures for the Halloween parade. It was mentioned that additional requests may still come in the future, this first round of requests covers the route that needs to be sent to PennDOT for their approval after the borough gives its approval.

Chad Atkins a made a motion to approve the parade route road closures, Mehmet Birttek 2nd the motion, and a unanimous vote followed. Motion passes 3-0, with two abstaining due to positions at the AACC.

DeIaco- aye	Moss- abstain	Birttek- aye	Atkins- aye	Rivera- abstain
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Cory and Kimberly Rides again request road closures:

Ashlynn Rivera made the motion to approve request for road closures; the motion was 2nd by Hector Moss. A unanimous vote followed. Motion passes 5-0.

DeIaco- aye	Moss- aye	Birtek- aye	Atkins- aye	Rivera- aye
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Adjournment

A motion to adjourn at 7:26 p.m. was made by Ashlynn Rivera, 2nd by Hector Moss and a unanimous vote followed.

Meeting minutes were taken and submitted by:

Stephen Nemeth
Stephen Nemeth, Borough Manager.