

Borough of Alburtis
Meeting Minutes
November 10, 2021

The November 10, 2021, meeting of Borough Council was called to order by Council President Ron DeIaco at 7:00 p.m. in the Borough Hall, 260 Franklin Street, Alburtis, PA. The meeting was also live streamed on Zoom.

Council members in attendance:

Ron DeIaco	Steve Hill	Vanessa Taggart	John Aleszczyk
Kathleen Raines	Hector Vazquez	Chad Atkins	

Associates of Alburtis in attendance:

Dave Knerr, Solicitor	Sharon Trexler, Borough Manager
Kathleen Palmer, Mayor	

Visitors in attendance:

Eric Troutman, Jaindl Land Company	Joseph Zator, Zator Law
Steve Reichenbach	Gary DeRoner
Stephen Nemeth	Steve Werley
Brandon Mengel	

PUBLIC COMMENT – None

MAYOR’S REPORT – No Report

MEETING MINUTES OF OCTOBER 27, 2021 – Steve Hill made a motion to approve the Minutes of October 27, 2021, Kathleen Raines 2nd and a unanimous vote followed.

BILLS FOR PAYMENT – NOVEMBER 10, 2021 – Kathleen Raines made a motion to pay the bills of November 10, 2021, Chad Atkins 2nd. John Aleszczyk was opposed to check #22300 payable to Ott Consulting, and the balance were ayes.

TREASURER’S REPORT – Hector Vazquez made a motion to approve the Treasurer’s Report, Chad Atkins 2nd and a unanimous vote followed.

ADMIN. REPORT – OCTOBER – Hector Vazquez made a motion to accept the Admin Report, Vanessa Taggart 2nd and a unanimous vote followed.

MAINTENANCE REPORT – OCTOBER – Chad Atkins made a motion to accept the Maintenance Report, Hector Vazquez 2nd and a unanimous vote followed.

MACUNGIE AMBULANCE REPORT – The monthly report was reviewed. There were 12 calls in the Borough in September. Sharon advised Council that all non-uniformed employees were trained by Chris Greb of the Ambulance Corps to use the AED. Chad Atkins made a motion to accept the Macungie Ambulance Report, Hector Vazquez 2nd and a unanimous vote followed.

ENGINEER’S REPORT – Hector Vazquez made a motion to accept the Engineer’s Report, Vanessa Taggart 2nd and a unanimous vote followed.

ADMINISTRATION

Hills at Lockridge – Request for Security Release – Joseph Zator, attorney for Jaindl Land Company, was present to request the security release from Council. The vast majority of the work has been done. There is a punch list from Jeff Ott and some documents to be finalized with Dave Knerr. There is \$25,000 in cash escrow that should be enough for the punch list items. Dave Knerr said usually when the construction security is released, a maintenance security would be released. As soon as the punch list items on Jeff Ott's letter dated November 3, 2021, is satisfied to Jeff Ott's satisfaction, release can be authorized. Vanessa Taggart questioned if all items will be completed and was told yes, they would be. Hector Vazquez questioned the drainage issue at 675 Furnace Drive, the piles of debris that was left after the trail was installed and the issue with the bubble drain near the path. He was previously told that would be milled. Eric Troutman of Jaindl Land Company replied that there currently is a rock filter there and they are waiting for Lehigh County Conservation District to inspect. They cannot fix this until then. The issue of debris is on the punch list to be taken care of. A few trees will be replaced next Tuesday or Wednesday. Steve Hill made a motion to release the security in the amount of \$1,169,713.09 as per Jeff Ott's letter dated November 5, 2021, once all of the outstanding items are completed to Jeff Ott's satisfaction. The motion was 2nd by Kathleen Raines and a unanimous vote followed.

Lehigh County Authority – The final 2020 billing left a credit of \$26,800.75. This credit is being applied to the 3rd quarter bill in 2021.

Parking Stall Signs – Donnie Derr projected that we would need to install about 30 "No Parking Between Lines" signs at a cost of \$123 per sign where there are parking stalls but no signs. Steve Hill does not want to blanket the Borough in signs and Chad Atkins and John Aleszczyk agreed. Resident, Gary DeRoner, said that is \$4,000 just for signs. Ron DeIaco believes that we should target problem areas at first, if there are any. Ron DeIaco then entertained a motion to purchase 30 signs at \$123 apiece. No one made the motion therefore; no signs will be purchased.

Park and Recreation – Kathleen Raines met with Donnie Derr at the Upper Ballfield to find a spot that would work to place a small swing set. The swing set will be placed so that you can still watch the ballgame. Kathy stated the cost of the swing set is \$1,426 and the money is in the budget for next year so she would like this purchased in January. John Aleszczyk stated that there is no line item for a swing and just because there is money in the budget does not mean it needs to be spent immediately. Something else may come up. John asked where it will go and if it is mulched that will be an additional cost. Kathleen replied that money comes out of Park and Recreation every year for mulch. Hector Vazquez asked if there would be other costs and Kathleen said Donnie would do the work. Hector Vazquez then said rather than putting up another swing set so close to the school, can we donate to the school playground fund. John Aleszczyk said no, and the point is so that you can see your child while watching the game. Resident, Steve Reichenbach, asked if there will be any excavation for this and was told that the Maintenance Department would manage all of the installation. With a concern as to where the swing set will go, Ron asked Sharon to have Donnie mark the area and we will table this until next meeting.

Budget – Ron DeIaco thanked everyone who worked on the budget, and he believes this is a really good budget. Sewer rates will be decreased by \$20 per quarter and there will be no tax increase. Resident, Gary DeRoner thanked Council for this. Steve Hill stated that we are very fortunate that taxes have not been raised for a long time. John Aleszczyk made a motion to advertise the budget, Hector Vazquez 2nd and a unanimous vote followed.

Lehigh Valley Planning Commission – Correspondence was received from the LVPC regarding a lot line adjustment at the Emmaus Central Fire-Ambulance Station. Council has no comment.

W. Second Street Paving – Final Cost – The cost to pave the portion of W. Second Street was \$22,208.77. \$20,000 was previously approved for Liquid Fuels and Tracy is checking with the Liquid Fuels representative to hopefully have it all covered.

National Night Out – National Night Out cost \$1,580.44 and \$95.00 was brought in with donations. Vanessa Taggard asked what the budget was for this event. Sharon stated that \$1,000 was put in the budget, but Council did not state an amount for the Police to spend.

Elections – Ron DeIaco congratulated all who were elected and re-elected. Ron DeIaco also thanked Kathleen Raines for her service to the community and told her she will be missed. Kathleen Raines will continue to serve on Park and Recreation.

A motion to adjourn at 7:40 p.m. was made by Kathleen Raines, 2nd by Vanessa Taggart and a unanimous vote followed. Meeting minutes were taken and submitted by Sharon Trexler, Borough Manager.