

Borough of Alburtis
Meeting Minutes
December 11th, 2024

The December 11th, 2024, meeting of Borough Council was called to order by Council President Ron Delaco at 7:00 p.m. in the Borough Hall, 260 Franklin Street, Alburtis, PA. The meeting was also streamed on zoom.

Council members in attendance via in person:

Ron Delaco, Steve Hill, Hector Moss, Chad Atkins, Ashlynn Rivera, Mehmet Birtek, John Aleszczyk

Associates of Alburtis in attendance:

Kathleen Palmer- Mayor, Stephen Nemeth-Manager, Mike Preston- Engineer

Associates of Alburtis Via Zoom:

Dave Knerr- Solicitor, Tony Alsleben- Police Chief, East Penn Press

Visitors in attendance: Gary DeRoner, Steve Werley, Ray Ricketts

Visitors in attendance via zoom: Brooke, Tom

PUBLIC COMMENT

No Public comment was made.

MAYOR'S REPORT

Kathy Palmer mentioned First, I'd like to have the burn ban lifted. The county wide one will be lifted on the 15th. I did talk to our Fire chief, and he said, He's good with letting it be lifted under all the same things. I think that we should lift it. When country does, let's do it all at the same time on December 15th. David Knerr mentioned, no vote is needed, all she has, all the mayor has to do is terminate her proclamation of an emergency, and the burn ban is over. In the or the ordinance that you passed on the burn ban, and on the water restrictions you already said it. As long as her proclamation goes for that, there's an emergency. So once her emergency is over, it's over. Kathy Palmer also mentioned I would like to thank the council members who came out on Sunday to see the thorough tree lighting, it actually turned out to be a very nice up there. It was well attended. I was very shocked and surprised. We had a few little visitors there, but each year, hopefully we will make it better.

POLICE REPORT

Ron Delaco mentioned I know our guys stop some of the trucks. What is the policy for stopping them? Tony Alsleben: No, that's not we stop them on Spring Creek all the time we stop them on Alburtis Road. So yeah, we can stop them. We do.

Hector Moss made a motion to approve the police report, Chad Atkins 2nd and a unanimous vote followed. Motion passes 7-0.

Delaco- yay	Hill- yay	Moss-yay	Aleszczyk- yay	Atkins- yay	Birtek- yay	Rivera- yay
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MEETING MINUTES of November 25th, 2024

Hector Moss made a motion to approve the Minutes of November 25th, 2024, Mehmet Birtek 2nd and a unanimous vote followed. Motion passes 7-0.

Delaco- yay	Hill- yay	Moss-yay	Aleszczyk- yay	Atkins- yay	Birtek- yay	Rivera- yay
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BILLS FOR PAYMENT – December 11th, 2024

Mehmet Birtek made a motion to pay the bills of December 11th, 2024, Hector Moss 2nd and a unanimous vote followed. Motion passes 7-0.

Delaco- yay	Hill- yay	Moss-yay	Aleszczyk- yay	Atkins- yay	Birtek- yay	Rivera- yay
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TREASURERS REPORT

Hector Moss made a motion to accept the treasurer's report, Mehmet Birtek 2nd, and a unanimous vote followed. Motion passes 7-0.

Delaco- yay	Hill- yay	Moss-yay	Aleszczyk- yay	Atkins- yay	Birtek- yay	Rivera- yay
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ENGINEER'S REPORT

Chad Atkins made a motion to accept the engineer's report, Ashlynn Rivera 2nd and a unanimous vote followed. Motion passes 7-0.

Delaco- yay	Hill- yay	Moss-yay	Aleszczyk- yay	Atkins- yay	Birtek- yay	Rivera- yay
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MACUNGIE AMBULANCE CORPS

Ron Delaco mentioned in the report stated 375 calls for Macungie Ambulance in November, with 7 being in the borough.

ADMINISTRATION

Resolution No. 2024-17

A RESOLUTION APPOINTING THE INDEPENDENT AUDITOR FOR FISCAL YEAR 2025.

WHEREAS, in accordance with Alburtis Codified Ordinances § 3-502, the Mayor has nominated Christopher S. Basile, CPA, to be the Borough's Independent Auditor

for fiscal year 2025; and

WHEREAS Borough Council accepts the Mayor's nomination and desires to make that appointment.

NOW, THEREFORE, be it **RESOLVED** by the Borough Council of the Borough of Alburtis, Lehigh County, Pennsylvania, that Christopher S. Basile, CPA is hereby appointed as the Independent Auditor of the Borough for fiscal year 2025.

DULY RESOLVED by the Borough Council of the Borough of Alburtis, this 11th day of December 2024, in lawful session duly assembled.

Steve Hill made a motion to approve resolution No. 2024-17 appointing Christopher Basile to be the boroughs Independent Auditor, motion was 2nd by Hector Moss. A unanimous vote followed. Motion passes 7-0:

DeIaco- yay	Hill- yay	Moss-nay	Aleszczyk-yay	Atkins- nay	Birtek- nay	Rivera- yay
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Barry Isett & Associates, Inc. correspondence letter

Informational, no further discussion was made.

LVPC correspondence

Stephen Nemeth mentioned mostly informational, they're just changing the method of the website. Lastly, LVPC is no longer going to host our Southwest Comp plan on their website. So, they are going to distribute it to the individual municipalities to post on their websites.

Ron Delaco asked you'll be available to get that. Stephen Nemeth mentioned that we have reached out to him for it already. Mehmet Birtek asked what the LVPC does. Stephen Nemeth mentioned that they are independent body, that help be the spokesperson for everybody's planning modules and zoning boards, and like the overall. They do studies on What would be the impact of any large. They don't have any jurisdiction on anything, they give advice. When they have a meeting there has to be, I bet 45 to 50 people that's just around the table. And when we host like the big regional meetings, it's probably a good 100 to 130, and they hold other meetings like a big, almost like a ballroom area. A lot of their meetings are open to anybody on the Planning Commission meeting, planning commission boards and council and mayor myself like, if you know, there's something that's going to be close to us and could impact us, you, as this municipality can go down there and listen to what their intentions are. If we want to send them a letter giving them what we feel would be good or beneficial or bad. David Knerr mentioned that anything that goes through us in the way of subdivision plans or zoning amendments like we're talking about with Mr. Jaindl. They all have to go to them for their review and comment. So, they're in that advisory role. But it's because they're experts.

Holiday Luncheon for staff

Stephen Nemeth mentioned that this year the date for the luncheon is December 26th due to the staff scheduling.

Adjournment

A motion to adjourn at 7:12 p.m. was made by Mehmet Birtek, 2nd by Steve Hill and a unanimous vote followed.

Meeting minutes were taken and submitted by:

Stephen Nemeth

Stephen Nemeth, Borough Manager.