

Borough of Alburtis

Meeting Minutes
December 12, 2018

The December 12, 2018 meeting of Borough Council was called to order by Council President Ron DeIaco at 7:00 p.m. in the Borough Hall, 260 Franklin Street, Alburtis, PA.

Council members in attendance:

Ron DeIaco	Steve Hill	Sherryann Oels	Vanessa Taggart
Kathleen Raines	Hector Vazquez	Stephen Kaufman	

Associates of Alburtis in attendance:

Dave Knerr, Solicitor	Sharon Trexler, Borough Manager
Kathleen Palmer, Mayor	

Visitors in attendance: Gary DeRoner

MAYOR'S REPORT – Mayor Palmer married a couple at the Lockridge Historical Church on December 5th. A donation of \$150 was given to the Fire Department.

Mayor Palmer received an email from LMT Commissioner, Ron Beitler, in regards to the Greentree Industrial Park Truck Parking submission. He is looking into the usage and if it is a nonconforming use since warehouses are no longer allowed in that district. Dave Knerr said there is a rule that allows for a nonconforming use and they will need a Conditional Use Hearing. The Planning Commission is meeting on this submission on December 18th.

The Mayor also informed Borough Council that Linda George, an active member of the Fire Company has passed away. She asked that the Borough sends flowers. A motion was made, but there was no 2nd and the motion was not carried. The Borough has not in the past sent flowers to anyone who has passed.

Kathleen Raines informed the Mayor that she received a concern regarding cars in Ridgeview driveways that are blocking the sidewalks. People are forced to walk out into the street. The Mayor doesn't know what can be done about it. Ron suggested a callout to residents. Sharon will take care of this.

POLICE REPORT – The monthly Police Report was reviewed.

MINUTES OF NOVEMBER 28, 2018 – Steve Hill made a motion to approve the Minutes of November 28, 2018, Kathleen Raines 2nd and a unanimous vote followed.

BILLS FOR PAYMENT – DECEMBER 12, 2018 – Kathleen Raines made a motion to pay the bills of December 12, 2018, Vanessa Taggart 2nd and a unanimous vote followed.

TREASURER'S REPORT – Steve Hill made a motion to accept the Treasurer's Report, Stephen Kaufman 2nd and a unanimous vote followed.

ENGINEER'S REPORT – Vanessa Taggart made a motion to accept the monthly Engineering Report, Stephen Kaufman 2nd and a unanimous vote followed.

ADMINISTRATION

Public Comments – There were no public comments.

Police Vehicle – A quote for a new police vehicle was received in the amount of \$39,906.37. Stephen Kaufman made a motion to purchase the vehicle out of the 2018 police budget, Hector Vazquez 2nd and a unanimous vote followed.

2019 Budget – Stephen made a motion to advertise the proposed 2019 Budget, Hector Vazquez 2nd and a unanimous vote followed. There are no increases proposed for 2019.

2019 Meeting Schedule – Steve Hill made a motion to advertise the 2019 Meeting Schedule, with changes, Stephen Kaufman 2nd and a unanimous vote followed.

Lehigh Valley Planning Commission – Future LV – The Lehigh Valley Planning Commission is accepting projects up until January 5th to be considered for grant funding. Sharon will submit future planning projects to them.

County of Lehigh - Correspondence – Mayor Palmer received a letter from Marc Grammes of Lehigh County. The letter was in regards to legislation that was passed in the Commonwealth that allows counties to impose a \$5 fee on nonexempt vehicles registered to an address located in the County. There will be no action taken at this time.

Energy Solicitation – APPI has called and emailed the office regarding energy costs. He is supported by the PA State Association of Boroughs and would like to work with the Borough. We are currently contracted with Penn State Extension and are pleased with their services.

Certificate of Recycling – Macungie Borough sent a Certificate of Recycling certifying that 18,811 lbs. of recycling was collected from Alburtis and Macungie Boroughs on October 27. We will split this amount for our Recycling Grants.

Website – Sharon has been in contact with NA Studios regarding a new website. The current website is outdated and uses FrontPage to edit. It can only be edited on one PC in the office. Sharon shared the websites from NA Studios with Stephen Kaufman and he liked the style of websites and asked Sharon to check with other municipalities to see if they were user friendly. Sharon received replies back stating that they were and that the company is very helpful. Hector Vazquez made a motion to proceed with looking into a new website, Kathleen Raines 2nd and a unanimous vote followed.

Sidewalks – Kathleen Raines has had complaints about sidewalks being unsafe. A resident suggested that when a home is sold, sidewalks are inspected and repairs made prior to the sale. This could be done, however, would be difficult. Hector has a concern of sidewalks not matching after time. Steve Hill suggested that we plan for sidewalk repairs as we have been doing whenever we repave a roadway.

Snow Emergencies – Mayor Palmer informed Council that she will call for a snow emergency once the forecast is 6” or more.

A motion to adjourn at 7:50 was made by Kathleen Raines, 2nd by Vanessa Taggart and a unanimous vote followed. Meeting minutes were taken and submitted by Sharon Trexler, Borough Manager.