

Borough of Alburtis
Meeting Minutes
October 13, 2021

The October 13, 2021, meeting of Borough Council was called to order by Council Vice-President Steve Hill at 7:00 p.m. in the Borough Hall, 260 Franklin Street, Alburtis, PA. The meeting was also live streamed on Zoom.

Council members in attendance:

Steve Hill	Vanessa Taggart	John Aleszczyk	Kathleen Raines
Hector Vazquez	Chad Atkins		

Associates of Alburtis in attendance:

Dave Knerr, Solicitor	Sharon Trexler, Borough Manager
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Visitors in attendance:

Steve Reichenbach	Gary DeRoner	Sherryann Oels
Steve Werley		

PUBLIC COMMENT – None

MAYOR’S REPORT – Mayor Palmer was unable to be present but would like Council to consider purchasing the yellow truck signs like Lower Macungie has. Council agreed and thanked the Mayor for the suggestion. Hector Vazquez made a motion to purchase six signs, Vanessa Taggart 2nd and a unanimous vote followed.

MEETING MINUTES OF SEPTEMBER 29, 2021 – Vanessa Taggart made a motion to approve the Minutes of September 29, 2021, Kathleen Raines 2nd and a unanimous vote followed.

BILLS FOR PAYMENT – OCTOBER 13, 2021 – Kathleen Raines made a motion to pay the bills of October 13, 2021, Vanessa Taggart 2nd and a unanimous vote followed.

TREASURER’S REPORT – Hector Vazquez made a motion to approve the Treasurer’s Report, Vanessa Taggart 2nd and a unanimous vote followed.

ADMIN. REPORT – SEPTEMBER – The September Report was reviewed.

MAINTENANCE REPORT – SEPTEMBER – No Report

MACUNGIE AMBULANCE REPORT – The monthly report was reviewed. There were 9 calls in the Borough in September.

ENGINEER’S REPORT – Hector Vazquez made a motion to accept the Engineer’s Report, Chad Atkins 2nd and a unanimous vote followed. Sharon noted that the basket system will be going out to bid this week.

ADMINISTRATION

Zoning Decision – John Aleszczyk made a motion to accept the Zoning Decision for the Alburtis Exxon, LLC. The Zoning Decision will allow the Alburtis Exxon, LLC to be open 24 hours per day, seven days per week with the exterior lighting on all evening. The motion was 2nd by Hector and a unanimous vote followed.

Police Chief Ad – The ad has been prepared by Sharon and Mayor Palmer. Sharon asked Council where they would like it to be advertised. The PA Chiefs Association charges \$500 for a Chief ad and \$150 for a patrolman ad. This site gets 20,000 hits per day. The Morning Call is another option but may cost more. Council would like it to be placed on the PA Association of Chiefs website.

W. 2nd Street Paving – Tracy Malinowski and Donnie Derr met with the new Liquid Fuels rep and reviewed the paving project. This project has been approved for Liquid Fuels funds to be used for \$20,000.

Tax Collection Request – The Tax Collector has requested that the drop box for collection be moved permanently to Borough Hall for safety reasons. Vanessa Taggart made a motion to allow the tax collection box to be placed at Borough Hall, Hector Vazquez 2nd and a unanimous vote followed.

Personnel Request – The office has requested that the lobby hours are changed to 8:30 a.m. to 4:00 p.m., have the manager's hours state "a minimum of 40 hours per week", have the 30-minute lunch removed and change staff hours to 8:30 a.m. to 4:30 p.m. Vanessa Taggart made a motion to approve the requests, Hector Vazquez 2nd and a unanimous vote followed.

Park and Recreation – Ballfield Netting – Kathleen Raines informed Council that two more cars have been hit. She believes the netting should be put up and would like a final vote on this tonight. Kathleen stated that people keep complaining about damages and we are not doing anything about it. She would like Council to take action on this tonight. The cost of the netting is \$685.40 plus shipping. Kathleen Raines made a motion to purchase the netting, Vanessa Taggart 2nd, John Aleszczyk was opposed, and the balance were ayes. If this solution does not work, then there is nothing else that can be done.

Snow Shoveling – Kathleen Palmer has been speaking with the Juvenile Probation Department at Lehigh County. She has been told that juveniles can be brought in to help with shoveling the sidewalks on Borough Property. Kathleen Raines asked if they could help seniors, but Council does not think this is permissible. Hector Vazquez mentioned that maybe they could help with grass cutting as well and after discussion, Sharon was asked to see what it would cost for an outside contractor to cut the grass.

Lehigh Valley Planning Commission – Correspondence was received from the LVPC regarding a lot consolidation at 1863 Pembroke Drive in the Township. Council has no comment at this time.

A motion to adjourn at 7:29 p.m. was made by Kathleen Raines, 2nd by Vanessa Taggart and a unanimous vote followed. Meeting minutes were taken and submitted by Sharon Trexler, Borough Manager.

Executive Session – An Executive Session was called at 7:29 p.m. for Personnel and ended at 7:59 p.m.