

Borough of Alburtis

Meeting Minutes
November 14, 2018

The November 14, 2018 meeting of Borough Council was called to order by Council Vice-President Steve Hill at 7:00 p.m. in the Borough Hall, 260 Franklin Street, Alburtis, PA.

Council members in attendance:

Steve Hill	Sherryann Oels	Vanessa Taggart
Kathleen Raines	Hector Vazquez	

Associates of Alburtis in attendance:

Dave Knerr, Solicitor	Sharon Trexler, Borough Manager
Kathleen Palmer, Mayor	Robert Palmer, Police Chief
David Kutzor, Zoning Officer	

Visitors in attendance: Gary DeRoner Robert Marks Jill Marks Ted Miller

MAYOR'S REPORT – Mayor Palmer swore in new Full-Time Police Officer, Broc Termini. Officer Termini thanked Borough Council for the opportunity to serve in the Borough.

Mayor Palmer contacted the Lehigh County Director of General Services, Rick Molchany, regarding the dumping of snow at Lockridge Park in the event of a significant snowfall. This request was sent to Robert Stiffler and he approved dumping snow in the areas around our well site.

MINUTES OF OCTOBER 29, 2018 – Kathleen Raines made a motion to approve the Minutes of October 29, 2018, Hector Vazquez 2nd and a unanimous vote followed.

BILLS FOR PAYMENT – NOVEMBER 14, 2018 – Kathleen Raines made a motion to pay the bills of November 14, 2018, Vanessa Taggart 2nd and a unanimous vote followed.

TREASURER'S REPORT – Kathleen Raines made a motion to accept the Treasurer's Report, Vanessa Taggart 2nd and a unanimous vote followed.

ENGINEER'S REPORT – The monthly Engineering Report was reviewed.

ADMINISTRATION

Public Comments – Robert and Jill Marks were present with a concern that there is someone living in an RV in the residence next to them. They had contacted Sharon and the Zoning Officer, David Kutzor, regarding this. The RV has been moved to the side yard, as required, but someone is still living there. They have a safety concern that it is being heated with a space heater and this will pose a fire hazard. Dave Kutzor walks by each morning, but has no actual proof that someone is living there. Many RV owners leave their units plugged in and a light on. He will continue to check on this and once he is certain, he will start proceedings. Mayor Palmer will have the police patrol this area also.

Resident, Ted Miller, was present regarding the conflicting reporting in the East Penn Press with the cost of garbage. Our cost is \$74 per quarter and Macungie's cost is \$47.09. This is a big difference and he is asking why this is. Dave Knerr responded that the contract amount given by the lowest responsible bidder is divided up by the number of houses in the Borough to calculate the quarterly fees. Mr. Miller understands this now and knowing we are a small Borough, the costs may be higher. He thanked Council for their time.

Ordinance No. 549 – Sherryann Oels made a motion to adopt Ordinance No. 549, an Ordinance authorizing the Borough of Alburtis to enter into an Intergovernmental Cooperation Agreement with the Boroughs of Emmaus and Macungie and the Townships of Lower Macungie, Lower Milford, and Upper Milford to implement the Southwestern Lehigh County Comprehensive Plan (October 2017), including provisions relating to purpose, powers and scope of authority, Southwest Lehigh Steering Committee, adoption of conforming Ordinances, general consistency, developments of regional significance and impact, implementation roles and responsibilities, annual reports, amendment and review of the Plan, dispute resolution effective date, and termination. The motion was 2nd by Kathleen Raines and a unanimous vote followed.

Ordinance No. 550 – Vanessa Taggart made a motion to adopt Ordinance No. 550, an Ordinance amending Chapter 75 of the Alburtis Codified Ordinances (relating to Hazard Mitigation), to adopt the updated Lehigh Valley 2018 Hazard Mitigation Plan as the Official Hazard Mitigation Plan of the Borough, and directing the implementation of recommended activities. The motion was 2nd by Hector Vazquez and a unanimous vote followed.

Ordinance No. 551 – Hector Vazquez made a motion to adopt Ordinance No. 551, an Ordinance approving amendments to the Civil Service rules and regulation of the Borough of Alburtis, as recently adopted by the Alburtis Civil Service Commission, to conform to statutory changes (including change in title for the commission chair, appointment of alternate members of the commission and their use, quorum, solicitor, conduct of hearing, time for public notice of examinations, timing of background investigations, posting of eligibility lists, grounds for disciplinary action relating to political or election campaigns, and certain technical changes); and thus amending Chapter 13 of the Alburtis Codified Ordinances (relating to Police Civil Service) accordingly and ratifying and reenacting Chapter 13 in its entirety as so amended. The motion was 2nd by Sherryann Oels and a unanimous vote followed.

Gary's Tree & Shrubbery Service, Inc. – Mimosa Webworm – A quote was received in the amount of \$847 to treat the trees along Maple Court and Church Street for the Mimosa Webworm. Hector Vazquez would like to see another quote and it was questioned whether or not this was needed every year. Sharon will check on this.

Crime Victims Council of the Lehigh Valley – Correspondence was received in regards to the Crime Victims Council's annual holiday plant sale.

Service Master – A quote was received in the amount of \$1,337.72 to have the floors and rugs cleaned at Borough Hall. Sherryann Oels made a motion to have the floors and rugs done by Service Master, Vanessa Taggart 2nd and a unanimous vote followed. Sharon was asked when the last time the ducts have been cleaned and she does not believe they have been done in over 11 years. She will check into this.

Acela Engineering – Information was received by Acela Engineering. They are municipal engineers. Borough Council is happy with the current engineer.

A motion to adjourn at 7:30 was made by Kathleen Raines, 2nd by Vanessa Taggart and a unanimous vote followed. Meeting minutes were taken and submitted by Sharon Trexler, Borough Manager.