

Borough of Alburtis

Meeting Minutes

November 25, 2019

The November 25, 2019 meeting of Borough Council was called to order by Council Vice-President Steve Hill at 7:00 p.m. in the Borough Hall, 260 Franklin Street, Alburtis, PA.

Council members in attendance:

Steve Hill	Kathleen Raines
Sherryann Oels	Stephen Kaufman

Associates of Alburtis in attendance:

Dave Knerr, Solicitor	Sharon Trexler, Borough Manager
Kathleen Palmer, Mayor	Tracy Malinowski, Treasurer

Visitors in attendance: Gary DeRoner

MAYOR'S REPORT – Mayor Palmer reported that on Friday she was at the Church of the Good Shepherd to speak with the cub scouts. They will be attending a meeting in the future.

MINUTES OF NOVEMBER 13, 2019 – Stephen Kaufman made a motion to approve the Minutes of November 13, 2019, Sherryann Oels 2nd and a unanimous vote followed.

BILLS FOR PAYMENT – NOVEMBER 25, 2019 – Stephen Kaufman made a motion to pay the bills of November 25, 2019, Kathleen Raines 2nd and a unanimous vote followed.

FISCAL CONSULTANT'S REPORT – Stephen Kaufman made a motion to accept the Fiscal Consultant's Report, Sherryann Oels 2nd and a unanimous vote followed.

ADMINISTRATION

Public Comment – None

2020 Budget – Stephen Kaufman made a motion to advertise the 2020 proposed budget, Kathleen Raines 2nd and a unanimous vote followed. Stephen Kaufman noted that the budget is balanced and contains no increases to taxes or utilities. He feels that it is a good budget.

Resolution No. 2019-5 – Stephen Kaufman made a motion to adopt Resolution No. 2019-5, a Resolution authorizing the Borough Manager to execute all documents and agreements between the Borough of Alburtis and the Pennsylvania Commonwealth Financing Authority to facilitate and assist in obtaining the requested PA Small Water and Sewer Grant of \$277,333.73. The motion was 2nd by Kathleen Raines and a unanimous vote followed.

Resolution No. 2019-6 – Sherryann Oels made a motion to adopt Resolution No. 2019-6, a Resolution authorizing the Borough Manager to execute all documents and agreements between the Borough of Alburtis and the Pennsylvania Commonwealth Financing Authority to facilitate and assist in obtaining the requested PA Small Water and Sewer Grant of \$497,801.50. The motion was 2nd by Stephen Kaufman and a unanimous vote followed.

2020 Meeting Dates – Stephen Kaufman made a motion to advertise the 2020 meeting dates, Kathleen Raines 2nd and a unanimous vote followed.

Federal Motor Carrier Safety Administration Commercial Driver's License Drug and Alcohol Clearinghouse – A new regulation regarding CDL drivers has been implemented and all municipalities must register in order to remain compliant.

Solvency Fee – Election for relief from charges and notice of a solvency fee for the 2020 Calendar Year has been received. Council will take no action.

Sanctuary at Haafsville– Sharon met with a representative of the Sanctuary to discuss their services and fees. We are currently capped at \$400 per year regardless of how many animals they take in from the Borough. This year we are at that limit but have gone over in the past. Stephen Kaufman made a motion to raise the capped amount to \$500 per year, Kathleen Raines 2nd and a unanimous vote followed.

J.P. Mascaro – A letter was sent to J.P. Mascaro indicating that the Borough would extend the 2015 contract for a sixth year.

A motion to adjourn at 7:15 p.m. was made by Kathleen Raines, 2nd by Sherryann Oels and a unanimous vote followed. Meeting minutes were taken and submitted by Sharon Trexler, Borough Manager.