

Borough of Alburtis
Meeting Minutes
August 27th, 2025

The August 27th, 2025, meeting of Borough Council was called to order by Council President at 7:00 p.m. in the Borough Hall, 260 Franklin Street, Alburtis, PA. The meeting was also live-streamed on Zoom (sound only/video failed to work).

Attendance:

Council: Ron Delaco, Steve Hill, Hector Moss, Ashlynn Rivera, John Aleszczyk, Chad Atkins, Mehmet Birtek

Associates: Stephen Nemeth- Borough Manager, Dave Knerr-Solicitor, Kathy Palmer-Mayor, Jeff Ott Engineer (zoom), Dave Haight- LMFD, East Penn Press (zoom)

Visitors: Liesel Gross- LCA, Zach Green- Raftelis (zoom), Gary DeRoner, Steve Werley, Mike Gerhart, Dave Kutzor, Felicia Martin, Ray Rickets, Brooke (zoom), Tom (zoom), FBM (zoom), Kyle (zoom)

PUBLIC COMMENT

Felicia Martin questioned what could be done to assist a lady living in a tent on her porch. Kathy mentioned the borough has taken its appropriate steps that are allowed for the circumstance. When a person submits a complaint, it gets reviewed by the codes department, then a determination is passed on to the property owner as to what needs to be done and in what timeframe they must fix the issue. Mike Gerhart questioned why Mehmet misses often. Mehmet mentioned that he often attends meetings by zoom when he isn't in person due to his job.

Approval of Meeting Minutes of August 13th, 2025

Hector Moss made a motion to approve the Minutes of August 13th, 2025, John Aleszczyk 2nd the motion, and a unanimous vote followed. Motion passes 7-0.

Delaco- aye	Hill- aye	Moss- aye	Rivera- aye	Atkins- aye	Birtek- aye	Aleszczyk- aye
-------------	-----------	-----------	-------------	-------------	-------------	----------------

Resolution 2025-8; Adopting the Updates to the Regional Act 537 Plan:

Presentation by Zack Green from Raftelis, comments by Liesel Gross, Jeff Ott recommended that council approve the Resolution.

Hector Moss made a motion to approve Resolution 2025-8, Mehmet Birtek 2nd the motion, and a unanimous vote followed. Motion passes 7-0.

Delaco- aye	Hill- aye	Moss- aye	Rivera- aye	Atkins- aye	Birtek- aye	Aleszczyk- aye
-------------	-----------	-----------	-------------	-------------	-------------	----------------

BILLS FOR PAYMENT –

Mehmet Birtek made a motion to approve the bills for payment of August 27th, Ashlynn Rivera 2nd the motion, and a unanimous vote followed, motion passes with a 7-0 vote.

Delaco- aye	Hill- aye	Moss- aye	Rivera- aye	Atkins- aye	Birtek- aye	Aleszczyk- aye
-------------	-----------	-----------	-------------	-------------	-------------	----------------

MAYOR'S REPORT

Kathy mentioned that she would like Steve Nemeth to investigate a new pedestrian crossing sign for the intersection at 2nd and South Main Street. Kathy mentioned that she would like council to consider repealing ordinance 579 which created a special events committee under the park and recreation commission. She stated that special events committee has been taken over by the AACC, and there are no members of the original committee that remain. Ron stated that we can review and place it on the next agenda. Kathy also mentioned that she was set to present proclamations from the borough and the Governor's office at the 100th-anniversary celebration for Alburtis Park but was notified by Alburtis Park in advance that they changed the time. She has requested to Pay for the Cake for the celebration out of her mayor's discretionary fund.

FISCAL CONSULTANT'S REPORT

Hector Moss made a motion to approve the Fiscal Consultant's Report of July, Mehmet Birtek 2nd the motion, and a unanimous vote followed. Motion passes 7-0.

Delaco- aye	Hill- aye	Moss- aye	Rivera- aye	Atkins- aye	Birtek- aye	Aleszczyk- aye
-------------	-----------	-----------	-------------	-------------	-------------	----------------

New Business

Ordinance 597-APPROVING AND IMPLEMENTING A COLLECTIVE BARGAINING AGREEMENT BETWEEN THE BOROUGH OF ALBURTIS AND THE ALBURTIS POLICE OFFICERS' ASSOCIATION FOR THE YEARS 2025-28.

Steve Hill made a motion to approve ordinance 597. Ashlynn Rivera 2nd the motion, and a unanimous vote followed. Motion passes 6-1.

Delaco- aye	Hill- aye	Moss- aye	Rivera- aye	Atkins- aye	Birtek- aye	Aleszczyk- nay
-------------	-----------	-----------	-------------	-------------	-------------	----------------

Ordinance 598- AN ORDINANCE REVISING THE COMPENSATION OF THE ADMINISTRATIVE ASSISTANT.

Steve Hill made a motion to approve Ordinance 598. Ashlynn Rivera 2nd the motion, and a roll call vote followed. Motion passes 4-3.

Delaco- aye	Hill- aye	Moss- nay	Rivera- aye	Atkins- nay	Birtek- aye	Aleszczyk- nay
-------------	-----------	-----------	-------------	-------------	-------------	----------------

Draft Ordinance 599- review

Dave Haight from the Lower Macungie Fire Department was at the meeting to answer any potential questions. First stated that he thanked everyone for considering these additions. By adding these changes, it will keep everything uniform and consistent across the municipalities that serve. Hector Moss made a motion to have Dave Knerr advertise Ordinance 599 for adoption. Chad Atkins 2nd the motion, and a unanimous vote followed. Motion passes 7-0.

Delaco- aye	Hill- aye	Moss- aye	Rivera- aye	Atkins- aye	Birtek- aye	Aleszczyk- aye
-------------	-----------	-----------	-------------	-------------	-------------	----------------

Recommendation for Payment Application No. 1 to Allgyer Enterprises

Hector Moss made a motion to approve Resolution 2025-7. Steve Hill 2nd the motion, and a unanimous vote followed. Motion passes 7-0.

Delaco- aye	Hill- aye	Moss- aye	Rivera- aye	Atkins- aye	Birtek- aye	Aleszczyk- aye
-------------	-----------	-----------	-------------	-------------	-------------	----------------

Approval to hire Kyle Hausman as a Full-time Maintenance Employee

John Aleszczyk made the motion to hire Kyle Hausman as a Full-time Maintenance Employee, motion 2nd by Ashlynn Rivera. Motion passes 6-0 with one abstaining from voting.

Delaco- aye	Hill- aye	Moss- abstain	Rivera- aye	Atkins- aye	Birtek- aye	Aleszczyk- aye
-------------	-----------	---------------	-------------	-------------	-------------	----------------

Request to purchase an Air Spade:

Ashlynn Rivera made the motion to purchase air spade from Action Rental for \$495.00, motion 2nd by Hector Moss. Motion passes 7-0.

Delaco- aye	Hill- aye	Moss- aye	Rivera- aye	Atkins- aye	Birtek- aye	Aleszczyk- aye
-------------	-----------	-----------	-------------	-------------	-------------	----------------

Adding street signs, children at play, watch your speed, etc.

Hector mentioned that he gets a lot of requests from residents requesting erecting warning signs throughout the borough warning of Autistic Children, and Children at play signs. Ron Delaco asked Kathy Palmer to have Chief Alsleben investigate the request and report back with his findings.

LVPC correspondence - Macungie Borough zoning map amendment:

No comments were provided.

Adjournment

Ashlynn Rivera made the motion to adjourn at 8:38 pm. Hector Moss seconded the motion, and a unanimous vote followed. Motion passed 7-0.

Proceeded into Executive session for potential legal, with no vote to be taken.

Meeting minutes were taken and submitted by:

Stephen Nemeth

Stephen Nemeth, Borough Manager.

APPROVED