

Borough of Alburtis

Meeting Minutes

October 27, 2021

The October 27, 2021, meeting of Borough Council was called to order by Council President Ron DeIaco at 7:00 p.m. in the Borough Hall, 260 Franklin Street, Alburtis, PA. The meeting was also live streamed on Zoom.

Council members in attendance:

Ron DeIaco	Steve Hill	Vanessa Taggart	Chad Atkins
Kathleen Raines	Hector Vazquez	John Aleszczyk	

Associates of Alburtis in attendance:

Dave Knerr, Solicitor	Sharon Trexler, Borough Manager
Kathleen Palmer, Mayor	

Visitors in attendance:

Shawn Millen, Sen. Pat Browne	Gary DeRoner
Steve Reichenbach	Sherryann Oels
Steve Werley	Tom Moss

PUBLIC COMMENT – Residents have asked Chad Atkins what the status is of the utility pole that was knocked down and never repaired. Sharon replied that this has been called in several times and PPL recently did a PA One Call so hopefully, it will be repaired soon.

Shawn Millen from Pat Browne's office was present to see how things were going in the Borough. He also said he had a contact at PPL if we continue to have trouble getting the pole replaced. Sharon will send him the location of the pole. Ron DeIaco thanked Senator Browne for all of the help he has provided to the Borough and resident Gary DeRoner also thanked him.

MAYOR'S REPORT – The Mayor reported that Trick or Treat will be on Halloween from 6 p.m. to 8 p.m.

MEETING MINUTES OF OCTOBER 13, 2021 – Kathleen Raines made a motion to approve the Minutes of October 13, 2021, with a correction, Hector Vazquez 2nd and a unanimous vote followed.

BILLS FOR PAYMENT – OCTOBER 27, 2021 – Steve Hill made a motion to pay the bills of October 27, 2021, Kathleen Raines 2nd and a unanimous vote followed.

FISCAL CONSULTANT'S REPORT – Hector Vazquez made a motion to accept the Fiscal Consultant's Report, Vanessa Taggart 2nd and a unanimous vote followed.

MAINTENANCE REPORT – Chad Atkins made a motion to accept the Maintenance Report, Hector Vazquez 2nd and a unanimous vote followed.

LOWER MACUNGIE FIRE DEPARTMENT – Hector Vazquez made a motion to accept the Lower Macungie Township Fire Department report, Chad Atkins 2nd and a unanimous vote followed.

ADMINISTRATION

Chestnut Circle W. – The storm sewer project designed to help the yards of Chestnut Street residents ready for the bidding process. Hector Vazquez made a motion to put the project out to bid, Kathleen Raines 2nd, John Aleszczyk was opposed, and the balance were ayes.

Borough Streets – Parking Stalls – Hector Vazquez has had a few residents question him as to why the streets that have parking stalls painted on them are not listed in the Ordinances. Hector recommends that all streets are added so that it is enforceable. Dave Knerr responded that the preference of Council was to only mark the stalls. If they are included in the Ordinance, signs will need to be placed on these streets. Council did not want to litter the streets with more signs until it became a problem. Ron asked if it was a real issue with people parking in them and Hector replies that yes, on certain streets it is a problem. Dave Knerr said we should figure out the problem areas first so that the town is not littered with signs. Dave also asked if it would be enforced. Mayor Palmer said the police would enforce it, but they do try and find out who the owner is first. Steve Hill would like to know how many signs and how much it will be. Chad Atkins asked if people are allowed to have two vehicles in one spot since some people park their motorcycles behind their car. Council agreed that these people were being courteous and freeing up other spaces. Ron DeIaco asked Sharon to have Donnie check into how many signs would be needed and the cost.

Personnel - Bonus – Hector Vazquez wanted this on the agenda because with the pandemic happening, the office took a shot, and he believes one person went above and beyond to make sure everyone's needs were met and still maintained operations. This person has always been available on vacations as well. He believes she displays a high level of professionalism, and he made a motion to give Sharon a \$1,000 bonus for her efforts. The motion was 2nd by Kathleen Raines, John Aleszczyk abstained, and the balance were ayes. Sharon thanked Council but informed them that she is only as good as her team, and she has had help along the way.

Lehigh Valley Planning Commission – Correspondence was received from the LVPC regarding a Lot Line Adjustment in Emmaus Borough and Upper Milford Township. Council has no comment at this time.

Safety Manual – Sharon presented her draft of the safety manual that the MRM would like us to have. It is lengthy and she asked Council to review it and let her know if they have any changes prior to adopting it later in the year.

Rental Inspection Fees – Sharon would like Council to look into raising the reinspection fees for the rentals. Per the Ordinance it is \$50 for reinspection, but the inspection company has charged us \$52. Sharon would like it to reflect the cost of our staff and materials as well since this has become a new job for the office. Dave Knerr said we should have this reflected in the end of year Ordinances once we have the new fees.

Public Comment – Resident, Steve Werley, wanted to thank Gary Hartman of the Maintenance Department and the police department to taking care of the tree that fell by his house.

EXECUTIVE SESSION – An Executive Session was called at 7:38 p.m. for Personnel and ended at 7:54 p.m.

A motion to adjourn at 7:38 p.m. was made by Kathleen Raines, 2nd by Hector and a unanimous vote followed. Meeting minutes were taken and submitted by Sharon Trexler, Borough Manager.