

Borough of Alburtis

Meeting Minutes

August 29, 2018

The August 29, 2018 meeting of Borough Council was called to order by Council President Ron DeIaco at 7:00 p.m. in the Borough Hall, 260 Franklin Street, Alburtis, PA.

Council members in attendance:

Ron DeIaco

Steve Hill

Sherryann Oels

Kathleen Raines

Stephen Kaufman

Vanessa Taggart

Hector Vazquez

Associates of Alburtis in attendance:

Dave Knerr, Solicitor

Sharon Trexler, Borough Manager

Visitors in attendance:

Gary DeRoner

Bryan Bollinger, McTish Kunkel

MAYOR'S REPORT – No Report

MINUTES OF AUGUST 8, 2018 – Vanessa Taggart made a motion to approve the Minutes of July 25, 2018, Kathleen Raines 2nd and a unanimous vote followed.

BILLS FOR PAYMENT – AUGUST 29, 2018 – Kathleen Raines made a motion to pay the bills of August 29, 2018, except for check #19763, payable to the Alburtis Area Community Center, Steve Hill 2nd and a unanimous vote followed. Kathleen Raines made a motion to pay check number #19763, payable to the Alburtis Area Community Center, Hector Vazquez 2nd, Sherryann Oels abstained and the balance were ayes.

FISCAL CONSULTANT'S REPORT – Vanessa Taggart made a motion to accept the Fiscal Consultant's Report, Sherryann Oels 2nd and a unanimous vote followed.

ADMINISTRATION

Public Comments – None

Creek Properties Boundary Line Adjustment – 109 and 113 N. Main Street– Bryan Bollinger of McTish Kunkel Associates was present to represent Creek Properties and Barbara Siegfried. Creek Properties, LLC bought property from Paul and Barbara Siegfried and have submitted plans for a boundary line adjustment. The Planning Commission reviewed the Plan and voted to exempt this Plan from the normal submission and plan preparation requirement set forth in Articles III (relating to Sketch Plan), IV (relating to Preliminary Plan), and V (relating to Final Plan, so as to accept the plans in the form provided. Based on the Planning Commission's recommendation, Vanessa Taggart made a motion to adopt Resolution No. 2018-4, a Resolution granting conditional preliminary and final Plan approval to the boundary line adjustment plan with regard to property commonly known as 109 N. Main Street and 113 N. Main Street subject to the review letter of David Kutzor, Zoning Officer and Jeffrey Ott, Borough Engineer. The motion was 2nd by Hector Vazquez and a unanimous vote followed.

Lower Macungie Library – Discussion continued regarding helping the Library with the inside furnishings. They have asked the Borough for \$25,000. Borough Council would like to help, but \$25,000 is a lot for the Borough budget. Vanessa Taggart suggested we budget the lowest tier of \$3,000. Kathleen Raines would like to see more money go into Park and Recreation. Steve Hill made a motion to budget \$3,000 for the Library in 2019, Hector Vazquez 2nd and a unanimous vote followed.

Hills at Lockridge – Borough Council reviewed a letter to Jaindl Land Company regarding what is outstanding at the Hills at Lockridge. Borough Council will not take over the roads until these items are completed.

811 – PA One Call System – A Letter was received from PA One Call requesting a Resolution in regards to the use of PA One Call information. A Resolution will be prepared for the next Agenda.

Ott Consulting – The Engineer's project meeting notes were reviewed by Borough Council. There are currently twelve ongoing projects in the Borough.

Dept. of Auditor General – Per Act 205, the Municipal Pension Reporting Program is required to make biennial distress determinations for all municipalities. The results of the 2018 distress determination for the Borough is a 1. Dave Knerr recommends we do nothing with this.

Coordinated Response Exercise Program – Information was received regarding presentations throughout Pennsylvania.

Senator Pat Browne – Correspondence was received regarding grants available through DEP and DCED. The Borough will not apply for the Keystone Grant, but will check to see if the HVAC unit would be eligible for the DEP Grant.

County of Lehigh – Office of Veterans Affairs – Correspondence was received from Lehigh County asking for assistance with funding to create and maintain a funding pool for agencies that serve homeless and in-need Veterans in the Lehigh Valley. This will be considered with the 2019 budget.

Macungie Ambulance Corps – The draft budget was received as required by Act 8.

Historical Society – The Historical Society has expressed to Sharon that Lehigh County is requiring insurance for events at the park that they cannot afford. Borough Council is not sure that they would want to be liable if something happened to someone during an event and instructed Sharon to check with the Insurance Company.

Children at Play – A request was made to have a Children at Play sign put up on Seip Rd. There are already several other signs in the new development. Sherryann Oels suggested we look into the yard signs that other municipalities have.

Security Services – Sharon received the quote to replace the phone lines for the security system with radio reads. Borough Hall will cost \$750 instead of the \$250 originally thought. This will still save about \$150 per month by eliminating the phone lines. Hector Vazquez made a motion to proceed with the work, Stephen Kaufman 2nd and a unanimous vote followed.

Budget Meeting – There will be a Budget Meeting on September 5th.

Fireworks – Vanessa Taggart questioned what could be done regarding the upcoming holiday weekend and fireworks. Stephen Kaufman suggested Sharon do a callout to the residents reminding them of the regulations. Council instructed Dave Knerr to prepare an Ordinance that will put a curfew on fireworks and a fine of \$150.00.

EXECUTIVE SESSION – An Executive Session was called at 7:40 for a Personnel Issue and ended at 7:55.

A motion to adjourn at 7:40 was made by Kathleen Raines, 2nd by Vanessa Taggart and a unanimous vote followed. Meeting minutes were taken and submitted by Sharon Trexler, Borough Manager.

