

## **Borough of Alburtis**

### **Meeting Minutes**

**December 29, 2021**

The December 29, 2021, meeting of Borough Council was called to order by Council President Ron DeIaco at 7:00 p.m. in the Borough Hall, 260 Franklin Street, Alburtis, PA. The meeting was also live streamed on Zoom.

#### **Council members in attendance:**

|             |                |                 |             |
|-------------|----------------|-----------------|-------------|
| Ron DeIaco  | Steve Hill     | Vanessa Taggart | Chad Atkins |
| Hector Moss | John Aleszczyk |                 |             |

#### **Associates of Alburtis in attendance:**

|                        |                                 |
|------------------------|---------------------------------|
| Dave Knerr, Solicitor  | Sharon Trexler, Borough Manager |
| Kathleen Palmer, Mayor | Robert Palmer, Police Chief     |

#### **Visitors in attendance:**

|                |                   |
|----------------|-------------------|
| Stephen Nemeth | Steve Reichenbach |
| Gary DeRoner   | Richard Drabick   |
| Eric Gratz     |                   |

#### **PUBLIC COMMENT – None**

**MAYOR’S REPORT** – Mayor Palmer introduced and swore in the new part-time patrol officer, Alexander Boehm. Mr. Boehm recently retired from Allentown and has been in law enforcement for 29 years. He is set to start soon and will train with the Chief and Ray.

**POLICE REPORT** – Chief Palmer was present and told Council that it has been a pleasure serving the Borough and he hopes his replacement does even better than when he left. It has been an honor to work here. Borough Council wished him luck in his retirement and told him he will be missed.

**MEETING MINUTES OF DECEMBER 8, 2021** – Steve Hill made a motion to approve the Minutes of December 8, 2021, Hector Moss 2<sup>nd</sup> and a unanimous vote followed.

**BILLS FOR PAYMENT – DECEMBER 29, 2021** – Hector Moss made a motion to pay the bills of December 2, 2021, Chad Atkins 2<sup>nd</sup> and a unanimous vote followed.

**FISCAL CONSULTANT’S REPORT** – Hector Moss made a motion to accept the Fiscal Consultant’s Report, Chad Atkins 2<sup>nd</sup> and a unanimous vote followed.

#### **ADMINISTRATION**

**Ordinance No. 569** – Hector Moss made a motion to adopt Ordinance No. 569, an Ordinance establishing mileage, taxes, and fees. There are no increases to the current rates and there is a reduction in sewer fees of \$20. The motion was 2<sup>nd</sup> by John Aleszczyk and a unanimous vote followed.

**Ordinance No. 570** – Hector Moss made a motion to adopt Ordinance No. 570, an Ordinance revising the compensation or compensation ranges from certain positions of employment or appointment by the Borough, effective January 1, 2022, including certain administration employees, maintenance employees, and professionals, and confirming the existing fidelity bond requirements for certain Borough employees, establishing the requirement that the Borough Manager work a minimum of forty hours per week and revising the working hours of other office employees to 8:30 a.m. to 4:30 p.m. and eliminating their unpaid lunch break; and setting regular Borough Hall office hours to weekdays from 8:30 a.m. to 4:00 p.m. The motion was 2<sup>nd</sup> by Vanessa Taggart and a unanimous vote followed.

Motion to establish hourly rates for members of the Maintenance Department – Steve Hill made a motion to establish the hourly rates for the Maintenance Department as follows: Donnie Derr - \$32.83, Russell Kressley - \$28.94, Gary Hartman - \$24.90 and Joseph Kelly - \$22.04. The motion was 2<sup>nd</sup> by Hector Moss and a unanimous vote followed.

Resolution No. 2021-10 – Hector Moss made a motion to adopt Resolution No. 2021-10, a Resolution appointing Chad Atkins to the Alburtis Park and Recreation Commission. The motion was 2<sup>nd</sup> by Vanessa Taggart and a unanimous vote followed.

Resolution No. 2021-11 – Steve Hill made a motion to adopt Resolution No. 2021-11, a Resolution reducing contributions by police officers to the Borough of Alburtis Police Pension Plan for the year 2022 to four percent of compensation. The motion was 2<sup>nd</sup> by Hector Moss and a unanimous vote followed.

Resolution No. 2021-12 – Hector Moss made a motion to adopt Resolution 2021-12, a Resolution appointing Steve Werley to the Alburtis Civil Service Commission. The motion was 2<sup>nd</sup> by Chad Atkins and a unanimous vote followed.

Resolution No. 2021-13 – Hector Moss made a motion to adopt Resolution No. 2021-13, a Resolution appointing Steve Werley to the Alburtis Civil Service Commission. The motion was 2<sup>nd</sup> by Chad Atkins and a unanimous vote followed.

Resolution No. 2021-14 – Vanessa Taggart made a motion to adopt Resolution No. 2021-14, a Resolution appointing Stephen Reichenbach as an alternate member of the Alburtis Civil Service Commission. The motion was 2<sup>nd</sup> by Hector Moss and a unanimous vote followed.

Sanctuary at Haafsville – Hector Moss made a motion to enter into the 2022 Assistance for Strays Contract with the Sanctuary at Haafsville, Vanessa Taggart 2<sup>nd</sup> and a unanimous vote followed.

Park and Recreation – Play Set for Upper Ball Field – John Aleszczyk found a play set at Boyertown Borough that would fit in the area at the upper ball field. Sharon has contacted Boyertown and they gave her the information. She has since left a message with the company but has not heard back as of yet. Ron is glad that this is moving forward and we will wait for more information.

J.P. Mascaro – Correspondence – Correspondence was received from J.P. Mascaro regarding rates. We are in a contract with them so it does not apply.

EXECUTIVE SESSION – An Executive Session was called at 7:18 p.m. for Personnel and ended at 8:00 p.m.

A motion to adjourn at 7:18 p.m. was made by Hector Moss, 2<sup>nd</sup> by Vanessa Taggart and a unanimous vote followed. Meeting minutes were taken and submitted by Sharon Trexler, Borough Manager.