

Borough of Alburtis
Meeting Minutes
July 30th, 2025

The July 30th, 2025, meeting of Borough Council was called to order by Council President at 7:02 p.m. in the Borough Hall, 260 Franklin Street, Alburtis, PA. The meeting was also live streamed on Zoom.

Council members in attendance:

Ron Delaco, Steve Hill, Ashlynn Rivera, John Aleszczyk, Chad Atkins

Council members in attendance via zoom:

Mehmet Birtek and Hector Moss

Associates of Alburtis in attendance:

Stephen Nemeth- Manager, Kathleen Palmer- Mayor, David Knerr- Solicitor, East Penn Press

Associates of Alburtis in attendance via zoom:

Tony Alsleben- Police Chief

Visitors in attendance:

Gary DeRoner, Mike Gerhart, Dave Kutzor, Jason Stefano, Steve Werley, Ray Rickets, Carl Rotenberger

Visitors in attendance via zoom:

Tom, Brooke, Kate, Carl, Maggie Burton

PUBLIC COMMENT

Dave Knerr mentioned that the minutes should be more of the summary kind as opposed to word for word.

Approval of Meeting Minutes of July 9th, 2025

Ashlynn Rivera made a motion to approve the Minutes of July 9th, 2025, Chad Atkins 2nd the motion, and a unanimous vote followed. Motion passes 7-0.

Delaco- aye	Hill- aye	Moss- aye	Rivera- aye	Atkins- aye	Birtek- aye	Aleszczyk- aye
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BILLS FOR PAYMENT – July 30th, 2025

Mehmet Birtek made a motion to pay the bills of July 30th, Ashlynn Rivera 2nd the motion, and a unanimous vote followed, motion passes with a 7-0 vote.

Delaco- aye	Hill- aye	Moss- aye	Rivera- aye	Atkins- aye	Birtek- aye	Aleszczyk- aye
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MAYOR'S REPORT

Kathy mentioned how she has been witnessing how people drive around barricades and that they are there for a reason. She also mentioned how she would like to look into the possibility of turning Ore Ally into a one-way road due to how a car is constantly flying up and down the road and it's a matter of time until an accident happens.

FISCAL CONSULTANT'S REPORT

Chad Atkins made a motion to approve the Fiscal Consultant's Report of May, Ashlynn Rivera 2nd the motion, and a unanimous vote followed. Motion passes 7-0.

Delaco- aye	Hill- aye	Moss- aye	Rivera- aye	Atkins- aye	Birtek- aye	Aleszczyk- aye
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New Business

Request to allow Dave to create an ordinance adopting the 2021 IPMC and 2021 IFC- Fire Department Comment

Steve Nemeth mentioned that he has letters of support for the adoption from Barry Isett & Associates, Ryan Trexler and Dave Haight from fire department, and that Robert George from the fire department is on hand to answer any questions about the IFC. Robert George mentioned how that adopting the IFC gives you added assistance with safety enforcement. Lower Macungie has adopted the IFC, by the borough adopting it, would allow for us to have the same standards and be uniform across the municipalities that we serve. I would also

like to add a burn ordinance to give guidance as to what is allowed to be burnt and what would be enforceable, recently there have been calls to the borough for residents burning furniture.

Steve Hill made a motion to approve the Dave to create ordinance adopting the 2021 IPMC and 2021 IFC.

Ashlynn Rivera 2nd the motion, and a unanimous vote followed. Motion passes 7-0.

Delaco- aye	Hill- aye	Moss- aye	Rivera- aye	Atkins- aye	Birtek- aye	Aleszczyk- aye
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Resolution 2025-5 A RESOLUTION AUTHORIZING THE BOROUGH MANAGER TO EXECUTE ALL DOCUMENTS AND AGREEMENTS BETWEEN THE BOROUGH OF ALBURTIS AND THE PENNSYLVANIA COMMONWEALTH FINANCING AUTHORITY TO FACILITATE AND ASSIST IN OBTAINING THE REQUESTED NORTHAMPTON/ LEHIGH COUNTY LOCAL SHARE ASSESSMENT GRANT

Mehmet Birtek made a motion to approve Resolution 2025-5. Chad Atkins 2nd the motion, and a unanimous vote followed. Motion passes 7-0.

Delaco- aye	Hill- aye	Moss- aye	Rivera- aye	Atkins- aye	Birtek- aye	Aleszczyk- aye
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Resolution 2025-6 A RESOLUTION AUTHORIZING THE BOROUGH MANAGER TO EXECUTE ALL DOCUMENTS AND AGREEMENTS BETWEEN THE BOROUGH OF ALBURTIS AND THE PENNSYLVANIA COMMONWEALTH FINANCING AUTHORITY TO FACILITATE AND ASSIST IN OBTAINING THE REQUESTED NORTHAMPTON/ LEHIGH COUNTY LOCAL SHARE ASSESSMENT GRANT.

Ashlynn Rivera made a motion to approve Resolution 2025-6. Chad Atkins 2nd the motion, and a unanimous vote followed. Motion passes 7-0.

Delaco- aye	Hill- aye	Moss- aye	Rivera- aye	Atkins- aye	Birtek- aye	Aleszczyk- aye
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Resolution 2025-7 A RESOLUTION AUTHORIZING THE BOROUGH MANAGER TO EXECUTE ALL DOCUMENTS AND AGREEMENTS BETWEEN THE BOROUGH OF ALBURTIS AND THE PENNSYLVANIA COMMONWEALTH FINANCING AUTHORITY TO FACILITATE AND ASSIST IN OBTAINING THE REQUESTED MULTIMODAL TRANSPORTATION FUND GRANT

Chad Atkins made a motion to approve Resolution 2025-7. Mehmet Birtek 2nd the motion, and a unanimous vote followed. Motion passes 7-0.

Delaco- aye	Hill- aye	Moss- aye	Rivera- aye	Atkins- aye	Birtek- aye	Aleszczyk- aye
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Request to advertise Maintenance Position

Hector Moss made the motion to advertise maintenance position, motion 2nd by Steve Hill and a roll call vote followed. Motion passes 7-0.

Delaco- aye	Hill- aye	Moss- aye	Rivera- aye	Atkins- aye	Birtek- aye	Aleszczyk- aye
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Civil Service Certified Eligibility List

Informational until council opts to hire a full-time officer.

Alburtis Police Department National Night Out- August 6th from 6 pm-8 pm at Alburtis Community Pool

Informational, Tony Alsleben mentioned that there would be food and bounce houses.

Adjournment

Prior to adjournment, Kathy Palmer mentioned that she will be collecting nonperishable items for the food pantries. The timeframe will run from the first week of September until the end of October. Steve Hill mentioned how he attended a sewer lining demonstration and how impressive the material was. Ron emphasized that its very crucial that we continue to mitigate the I&I in the borough.

Ashlynn Rivera made the motion to adjourn at 7:55 pm. Hector Moss seconded the motion, and a unanimous vote followed. Motion passed 7-0.

Proceeded into Executive session for personnel, with no vote to be taken.

Meeting minutes were taken and submitted by:

Stephen Nemeth

Stephen Nemeth, Borough Manager.

APPROVED