

Borough of Alburtis
Reorganization Meeting Minutes
January 5th, 2026

January 5th, 2026, meeting of Borough Council was called to order by outgoing Mayor Kathleen Palmer at 7:00 p.m. in the Borough Hall, 260 Franklin Street, Alburtis, PA. The meeting was also streamed on Zoom.

Attendance:

Council: Ron DeIaco, Steve Hill, Ashlynn Rivera, Chad Atkins, John Aleszczyk, Michael Gerhart

Associates: Stephen Nemeth- Borough Manager, Dave Knerr-Solicitor, Hector Moss- Mayor

Visitors: Kathleen Palmer, Gary DeRoner, Tom Moss, Moss Family, David Ritter(zoom)

Administration of Oaths of Office

Outgoing Mayor/ Notary Public Kathleen Palmer administered the oath of office to Hector Moss, Steve Hill, John Aleszczyk, and Michael Gerhart. After the oaths of office Stephen Nemeth acknowledged that he received the election certificates and residency affidavits. The gavel then was handed over to newly sworn in Mayor Hector Moss.

Resolution No. 2026-1 – A resolution Appointing the Officers of the Borough Council and the Chair of the Vacancy Board:

- Nomination of Council President: Steve Hill made the motion to nominate Ronald DeIaco for Council President. There were no other nominations and a vote followed: 6-0 in favor of Ron DeIaco

DeIaco- Ron DeIaco	Hill- Ron DeIaco	Gerhart- Ron DeIaco	Atkins- Ron DeIaco	Aleszczyk- Ron DeIaco	Rivera- Ron DeIaco
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- Nomination of Council Vice-President: Ashlynn Rivera made the motion to nominate Steve Hill for Council President. There were no other nominations and a vote followed: 6-0 in favor of Steve Hill

DeIaco- Steve Hill	Hill- Steve Hill	Gerhart- Steve Hill	Atkins-Steve Hill	Aleszczyk- Steve Hill	Rivera- Steve Hill
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- Nomination of Council 2nd Vice-President: Steve Hill made the motion to nominate John Aleszczyk for Council 2nd Vice-President. Michael Gerhart nominated Ashlynn Rivera, there were no other nominations and a roll call vote followed: 4-3 in favor of John Aleszczyk.

DeIaco- Ashlynn Rivera	Hill- John Aleszczyk	Gerhart- Ashlynn Rivera	Atkins- John Aleszczyk	Aleszczyk- Ashlynn Rivera	Rivera- John Aleszczyk	Moss- John Aleszczyk
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- Nomination of Vacancy Board Chair: Steve Hill made the motion to nominate Steve Mehl for Vacancy Board Chair. There were no other nominations and a roll call vote followed: 6-0 in favor of Steve Mehl.

DeIaco- Steve Mehl	Hill- Steve Mehl	Gerhart-Steve Mehl	Atkins-Steve Mehl	Aleszczyk- Steve Mehl	Rivera- Steve Mehl
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Steve Hill made a motion to adopt Resolution 2026-1, as amended, Chad Atkins 2nd and a unanimous vote followed. 6-0 in favor of the motion.

DeIaco- Steve Mehl	Hill- Steve Mehl	Gerhart-Steve Mehl	Atkins-Steve Mehl	Aleszczyk- Steve Mehl	Rivera- Steve Mehl
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Mayor Moss turned the meeting over to Council President, Ron DeIaco.

Resolution No. 2026-2 – A RESOLUTION APPOINTING THE BOROUGH MANAGER, TREASURER, SOLICITOR, ENGINEER, FISCAL CONSULTANT, ZONING OFFICER, CONSTRUCTION CODE INSPECTOR AND ENFORCEMENT OFFICIAL, AND PROPERTY MAINTENANCE CODE ENFORCEMENT OFFICIAL:

- Appoint Borough Manager:..... Stephen Nemeth
- Appoint Borough Treasurer:..... Brenda Bower
- Appoint Borough Solicitor:..... David Knerr
- Appoint Borough Engineer:..... Ott Consulting, Inc.
- Appoint Borough Fiscal Consultant:.. Matthew Mumma
- Appoint Zoning Officer..... Stephen Nemeth
- Appoint Assistant Zoning Officer:...Barry Isett and Associates
- Appoint Construction Code Inspector and Enforcement Official: Barry Isett and Associates
- Appoint Property Maintenance Code Enforcement Official: Barry Isett and Associates

Chad Atkins made a motion to adopt Resolution 2026-2, Michael Gerhart 2nd, and a unanimous vote followed. Motion passes 6-0.

DeIaco- Steve Mehl	Hill- Steve Mehl	Gerhart-Steve Mehl	Atkins-Steve Mehl	Aleszczyk- Steve Mehl	Rivera- Steve Mehl
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Designation of council committees:

Ron DeIaco read out his designated selections for the council committees.

- Designate Chairman and members of Highway Committee- Chad, Mike, and John
- Designate Chairman and members of Sewer Committee- John, Chad, and Mike
- Designate Chairman and members of Water Committee- Mike, John, and Chad
- Designate Chairman and members of Budget/Property/Insurance Committee: Mehmet, Ashlynn, and Steve
- Designate Chairman and members of Public Health/Safety/Sanitation Committee: Steve, Mehmet, and Ashlynn
- Designate Chairman and members of Policy/Personnel/Recycling Committee: Ashlynn, Steve, and Mehmet

No further comment was made; no motion was needed.

Resolution 2026-3- A RESOLUTION FILLING A VACANCY IN THE OFFICE OF MEMBER OF THE BOROUGH OF ALBURTIS PENSION COMMITTEE:

Dave Knerr mentioned that the vacancy needs to be filled by a member of council. John Aleszczyk volunteered to be on the committee. Steve Hill made the motion to nominate John Aleszczyk to the Pension committee and to adopt Resolution 2026-3, Ashlynn Rivera 2nd and a unanimous vote followed. Motion passes 6-0.

DeIaco- aye	Hill- aye	Gerhart- aye	Atkins- aye	Aleszczyk- aye	Rivera- aye
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Assign Bank Signatories:

Was not needed due to council president and vice president remaining the same.

Mayor's report:

Hector Moss mentioned that he doesn't have an actual report for tonight but is delighted to be in the position. He has already had a meeting with the Borough Manager and Police Chief earlier today.

Public Comment:

Gary DeRoner mentioned thank you to everyone.

Ron DeIaco mentioned that he would like to thank Kathy for all of her work and dedication over the years to the borough.

Adjournment

A motion to adjourn at 7:17 p.m. was made by Michael Gerhart, 2nd by Ashlynn Rivera and a unanimous vote followed.

Meeting minutes were taken and submitted by:

Stephen Nemeth

Stephen Nemeth, Borough Manager.