



Borough of Alburtis  
Meeting Minutes  
May 8, 2024



The May 8, 2024, meeting of Borough Council was called to order by Council President Ron DeIaco at 7:00 p.m. in the Borough Hall, 260 Franklin Street, Alburtis, PA. The meeting was also live streamed on Zoom.

Council members in attendance via in person:

Ron DeIaco                      Steve Hill                      Hector Moss                      Chad Atkin                      Ashlynn Rivera

Council members in attendance via zoom: Mehmet Birtek   John Aleszczyk

Associates of Alburtis in attendance:

Dave Knerr- Solicitor                      Kathleen Palmer- Mayor                      Stephen Nemeth-Manager  
Mike Preston- Engineer                      East Penn Press

Visitors in attendance: Gary DeRoner, Mike Gerhart, Ray Ricketts, Marissa Kozak, Tanya Faust

Visitors by zoom: Brooke, Tom, Tony’s iPhone, Aunt Jane

PUBLIC COMMENT – Gary DeRoner asked how much the old water and sewer truck sold for, Steve Nemeth stated that it was sold for 4,600 on Municibid, Gary DeRoner then asked which account it goes to, Steve Nemeth mentioned that it goes into the general miscellaneous revenue account. Gary then mentioned that there is about 7,500 in miscellaneous revenue for the year, Steve mentioned correct.

MAYOR’S REPORT- no mayor report.

POLICE REPORT- Hector Moss mentioned that the truck stops are up.

Hector Moss made a motion to accept the police report, Chad Atkins 2<sup>nd</sup> and a unanimous vote followed.

Motion passes 7-0.

DeIaco- yay	Hill- yay	Moss-yay	Aleszczyk- yay	Atkins- yay	Birtek- yay	Rivera- yay
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MEETING MINUTES OF April 24th, 2024

Hector Moss made a motion to approve the Minutes of April 24th, 2024, Chad Atkins 2<sup>nd</sup> and a unanimous vote followed. Motion passes 7-0.

DeIaco- yay	Hill- yay	Moss-yay	Aleszczyk- yay	Atkins- yay	Birtek- yay	Rivera- yay
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BILLS FOR PAYMENT – May 8th, 2024

Hector Moss made a motion to pay the bills of March 8th, 2024, Ashlynn Rivera 2<sup>nd</sup> and a unanimous vote followed. Motion passes 7-0.

DeIaco- yay	Hill- yay	Moss-yay	Aleszczyk- yay	Atkins- yay	Birtek- yay	Rivera- yay
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TREASURER’S REPORT – No comment on the report

Hector Moss made a motion to accept the treasurer’s report, Chad Atkins 2<sup>nd</sup> and a unanimous vote followed.

Motion passes 7-0.

DeIaco- yay	Hill- yay	Moss-yay	Aleszczyk- yay	Atkins- yay	Birtek- yay	Rivera- yay
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ENGINEER’S REPORT –

Mike Preston mentioned there are 2 minor items. The resident at 204 Lockridge has a relative to a driveway, maybe about 6 realignments of curbing on this property. I told him I would present it to the council because I don't have the authority to make that decision. Ron Delaco mentioned I'm hearing what you're saying, but I don't think I understand his driveway is now 6 inches shorter than it was previously, correct. Ron Delaco asked how would we extend that? Mike Preston mentioned, taken where the sidewalk was installed. But then, at the rear of his drive towards the house on the house right. He had a very small, short driveway to begin. So, he wants to extend it into the grass. I think his neighbor is in a similar situation. That's what he has. Mike Preston mentioned: would be around that figure. The other thing to keep in mind is, there's probably about \$10,000 of public. Steve was out there with me as well, and It's technically not there's 6 feet of right away behind that side. What used to be. It is. It's a present day it's 6 inches shorter than it was. Mike Preston mentioned we do it for one, we have to do it more 6 inches, 6 inches number, unless we be forced to do it. Ron Delaco mentioned I don't think we're going to. Unless Council is. I'm not seeing anyone want to do that. and that's fine. The answer is, no, that's very good. Thank you.

Mike Preston mentioned one other small one in regard to mailboxes, and I know that's why when the when this project was bid, the line item as it went out in the bid was for a mailbox: resetting mailbox, resetting the mailbox. Now the contractor had a quantity of 58. I think we had a zoom that may have been more than actually works, but we would definitely have in mind as well. Today we counted 32 up of the 32, 18 have kind of the box. Style 14 have. That's the alarm meeting style we have talked about this the reason I'm bringing that up is because the contract is price is \$260 per minute when booked in my laps is about it's under \$100, right? And so. And so, this kind of dovetails into what you had with the inquiry system. I simply wanted to enter into this conversation that it may be the borough's wishes to say if we're going to Mount mailboxes similar to the way they were before a single post with 2 boxes with 3 boxes that for the amount of money that we're looking at to reset each box and that way. let's say approximately half of it are compliant, and I have the other half. They should. They should all look the same. and we're very much on track. I think that's what Steve and I have seen. That's considering the fact that the grant was for 1.4 million bid was for 1.1. So, we have them reasonably sized, Buffer within that, and I don't. We don't have many exceedances. I think we had a couple of minor change orders, because the work needs to be done. The 2 about 5,000 bucks wait, and we had some infrastructure issues with the storm water that had to be done. Hector Moss mentioned I just want to be clear on this. Are you asking for additional monies to complete the Mailbox project? because it's the bid came in under 1.4 million or are you asking to complete the mailbox pro the Mailbox project calculated already in a bit. Mike Preston mentioned What I'm what I'm putting for you is to have me go to the contractor and say, give me a price \$260. What does that get? Does that get what we want? Hector Moss mentioned I understand that part. But the question is, was this cost already calculated in the first point? Whatever the original bid? Or are you asking for additional funding? Because under 1.4 million. Mike Preston mentioned We'll have a discussion regarding: come back to council and discuss that, I know, for the residents, saying, if we can get them in. The contractor has some time to do that. But no, I don't want to go to over the 260, but physically seems like a generous figure Ron Delaco mentioned If there's no other discussion, I need someone to accept the education first.

Steve Hill made a motion to accept the Engineer’s Report, Chad Atkins 2<sup>nd</sup> and a unanimous vote followed. Motion passes 6-1.

DeIaco- yay	Hill- yay	Moss-yay	Aleszczyk- nay	Atkins- yay	Birtek- yay	Rivera- yay
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MACUNGIE AMBULANCE CORPS – Ron mentioned report stated 357 calls for Macungie Ambulance in February, with 6 being in the borough. No further comment was made on the Ambulance report.

Chad Atkins made motion to accept the Ambulance Report, Ashlynn Rivera 2<sup>nd</sup> and a unanimous vote followed. Motion passes 7-0.

DeIaco- yay	Hill- yay	Moss-yay	Aleszczyk- yay	Atkins- yay	Birtek- yay	Rivera- yay
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ADMINISTRATION

Recommendation of Pay Retainage to Grace Industries Inc- This is a request to pay Grace Industries Inc the retainage fee, which was held until completion of the project.

Steve Hill made the motion to pay Grace Industries Inc., motion 2nd by Chad Atkins and a unanimous vote followed. Motion passes 7-0.

DeIaco- yay	Hill- yay	Moss-yay	Aleszczyk- yay	Atkins- yay	Birtek- yay	Rivera- yay
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Ordinance 586 - AN ORDINANCE AMENDING CHAPTER 59 OF THE ALBURTIS CODIFIED ORDINANCES (RELATING TO RIGHT-OF-WAY MANAGEMENT) TO ESTABLISH REGULATIONS FOR THE INSTALLATION AND MAINTENANCE OF MAILBOXES WITHIN THE PUBLIC RIGHT-OF-WAY, INCLUDING REQUIREMENTS FOR OBTAINING PERMITS, STANDARDS FOR MOUNTING POLES OR CONTAINERS, MAINTENANCE OBLIGATIONS, AND DUTIES OF PROPERTY OWNERS TO PROVIDE MAILBOXES FOR TENANTS, REQUIRING EXISTING INSTALLATIONS TO BE BROUGHT INTO COMPLIANCE BY DECEMBER 1, 2024, AND ESTABLISHING PENALTIES FOR VIOLATIONS.

Dave Knerr mentioned you will receive the updated version. So, I was trying to take in one bunch of comments that we made at the last meeting, and I also sent you on the phone with a couple of things. Steve Hill asked about grandfathered mailboxes. By So what is but it's basically saying is that you don't have to run into a permit if you have one in the existence, we'll check it out. Now. At that point Steve is going to look through them and say, does any of these things look like they're not up to snuff. And then he sends the notes out to them, and they will then have to update their development. Dave Knerr mentioned it's not requiring the vertical size. But in their situation, it may be that that's the only type, but I mean a person in general doesn't have to get rid of. So, if they have. So, people have a current regular mailbox. Now that isn't hanging into the street or hanging onto the sidewalk, their time, right? No. Yeah. Hector Moss mentioned I think the revisions were fine. I'm okay with this version. Alright, main issue. There was the thing about container mailboxes and that basically, I mean, the feeling I had from the last meeting was that you were saying ones that are there. But let's not have any more.

Hector Moss made the motion to advertise ordinance 586, motion 2nd by Ashlynn Rivera and a unanimous vote followed. Motion passes 7-0.

DeIaco- yay	Hill- yay	Moss-yay	Aleszczyk- yay	Atkins- yay	Birtek- yay	Rivera- yay
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Chamber Main Street Grant

Stephen Nemeth mentioned that he would like to apply for the chamber main street grant this year to help replace many of our banners that are no longer in good condition.

Hector Moss made motion to allow Stephen Nemeth to apply for Chamber Main Street Grant, motion was 2<sup>nd</sup> by Ashlynn Rivera and a unanimous vote followed. Motion passes 7-0.

DeIaco- yay	Hill- yay	Moss-yay	Aleszczyk- yay	Atkins- yay	Birtek- yay	Rivera- yay
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# APPROVED

Mayor Palmer mentioned that she received a letter from the police department that they would like to begin negotiations on the new contract. Hector Moss made the motion to appoint the personnel committee as the negotiation team, motion was 2<sup>nd</sup> by Steve Hill, and a unanimous vote followed. Motion passes 7-0.

DeIaco- yay	Hill- yay	Moss-yay	Aleszczyk- yay	Atkins- yay	Birtek- yay	Rivera- yay
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A motion to adjourn at 7:35 p.m. was made by Hector Moss, 2<sup>nd</sup> by Ashlynn Rivera and a unanimous vote followed.

Meeting minutes were taken and submitted by:

*Stephen Nemeth*  
Stephen Nemeth, Borough Manager.